

# AGENDA

**Meeting:** SALISBURY AREA BOARD  
**Place:** City Hall, Malthouse Lane Salisbury SP2 7TU  
**Date:** Thursday 15 May 2014  
**Time:** 7.00 pm

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Representatives from Salisbury City Council  
and Laverstock and Ford Parish Council

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If you have any requirements that would make your attendance at the meeting easier,  
please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer),  
on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)  
OR  
Steve Milton (Salisbury Community Area Manager), on 01722 434696 or email  
[steve.milton@wiltshire.gov.uk](mailto:steve.milton@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at  
[www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Richard Clewer	Salisbury St Paul's
Brian Dalton	Salisbury Harnham
Mary Douglas	Salisbury St Francis & Stratford
Bill Moss	Salisbury St Mark's & Bishopdown
Dr Helena McKeown	Salisbury St Edmund & Milford
Ricky Rogers	Salisbury Bemerton
John Walsh	Salisbury Fisherton & Bemerton Village
Ian Tomes	Salisbury St Martin's & Cathedral

***Map enclosed at page 1***

<b>Items to be considered</b>	<b>Time</b>
<p>1     <b>Election of a Chairman for 2014/15</b></p> <p>To elect a Chairman for the Salisbury Area Board for 2014/15.</p>	<p><b>7:00pm</b></p>
<p>2     <b>Election of a Vice Chairman for 2014/15</b></p> <p>To elect a Vice Chairman for the Salisbury Area Board for 2014/15.</p>	
<p>3     <b>Nominations for Representatives to Outside Bodies</b>  <i>(Pages 3 - 18)</i></p> <p>To note the report attached to the agenda, and to consider the recommendations to:</p> <ul style="list-style-type: none"> <li>a.    Appoint Councillor representatives to Outside Bodies as set out at Appendix A;</li> <li>b.    Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and</li> <li>c.    Note the Terms of Reference for the Working Group(s), as set out in Appendix C.</li> </ul>	
<p>4     <b>Welcome and Introductions</b></p>	
<p>5     <b>Apologies for Absence</b></p>	
<p>6     <b>Minutes</b> <i>(Pages 19 - 118)</i></p> <p>To confirm the minutes of the last two meetings held on Thursday 13 March and Thursday 20 March 2014.</p>	
<p>7     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>8     <b>Information items</b> <i>(Pages 119 - 122)</i></p> <p>To note the following information papers attached to the agenda:</p> <ul style="list-style-type: none"> <li>a.    <u>Wiltshire Council Consultations</u>  To note the information available on the Consultation web page:  <a href="http://www.wiltshire.gov.uk/council/consultations.htm">http://www.wiltshire.gov.uk/council/consultations.htm</a></li> </ul>	

- b. Salisbury Community Campus – written update to be circulated at the meeting.
- c. WC updates – Recycling success
- d. Broadband Update

9      **Update from Representatives (Pages 123 - 126)**      **7:15pm**

To receive verbal updates from representatives present, and to note the written updates attached to the agenda.

- a) Salisbury City Council
- b) Laverstock and Ford Parish Council
- c) Wiltshire Police - written update also attached
- d) Wiltshire Fire and Rescue Service
- e) Salisbury Youth Action Group
- f) SCCAP

10      **Councillor Jonathan Seed**      **7:35pm**

Cllr Jonathon Seed will talk about his role as Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Followed by an opportunity for questions.

11      **Community Area Partnership Review (Pages 127 - 132)**      **7:50pm**

To consider the report and recommendations as in the attached papers.

12      **Enterprise Centre - Old Fire Station Building**      **8:05pm**

Rachel Finlay, Development Officer, will present information on the new Enterprise Centre in Salisbury, located in the old Fire Station building.

13      **What Matters to You (Pages 133 - 140)**      **8:15pm**

To consider the conference report and recommendations.

*Officer: Steve Milton*

14      **Salisbury Greenspace Partnership**      **8:25pm**

Nicola Lipscombe will present information on the work of the Salisbury Greenspace Partnership.



15 **Local Highways Investment Fund 2014 - 2020.**  
(Pages 141 - 162)

8:40pm

The Board will consider the list of proposed highway maintenance schemes in Salisbury for 2014/15, as detailed in the attached report.

16 **Community Area Grants** (Pages 163 - 172)

8:50pm

To consider 6 community grant applications for 2014/15, as per the attached report.

<b>Exeter House Special School</b> Meet, make and move summer scheme – equipment and summer holiday activity programme for children with disabilities.	£4,230 (£500 capital, £3,730 revenue)
<b>Wiltshire Blind Association</b> Assistive Technology workshops – equipment to assist blind and partially sighted people develop IT skills	£4382.71 (capital)
<b>Salisbury Arts Centre</b> Enhancement of facilities at the Arts Centre	£10,000 (capital)
<b>Parochial Church Council, St Lawrence, Stratford-sub-Castle</b> Wayside WW 1 Memorial Cross – To add names of the fallen to the memorial cross in Stratford sub Castle	£778.30 (capital)
<b>Bootleg Theatre Company</b> To commissioning and produce a new compilation production concerning the theme of adoption	£2,300 (£450 capital £1,850 revenue)
<b>Bemerton Heath Residents Association</b> Celebrate Bemerton fun day	£900 (revenue)

17 **Close**

9:10pm

### **Future Meeting Dates**

Thursday 17 July 2014  
7.00pm – City Hall Salisbury

Thursday 18 September 2014  
7.00pm – City Hall Salisbury

Thursday 13 November 2014  
7.00pm venue tbc



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**Salisbury Area Board**  
**Thursday 15 May 2014**

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**Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2014/15**

**1. Purpose of the Report**

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2014/15.

**2. Background**

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2014/15.

**3. Main Considerations**

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. Some Area Boards also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly these groups were established as part of the Council's corporate programme for Campuses and so the Terms of Reference cannot be amended.
- 3.3. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

**4. Financial and Resource Implications**

- 4.1. None.

## **5. Legal Implications**

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.
- 5.2. Protocol 3 of the Council's Constitution sets out Guidance to Members on Outside Bodies.

## **6. Environmental Impact of the Proposals**

- 6.1 None.

## **7. Equality and Diversity Implications**

- 7.1 None.

## **8. Delegation**

- 8.1 Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 8.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

## **9. Recommendation**

- 9.1 The Area Board is requested to:
  - a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
  - b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
  - c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.

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Report Author:  
Lisa Moore, Democratic Services Officer

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**Appendices:**

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

**Unpublished background documents relied upon in the preparation of this report**

None.

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**WILTSHIRE COUNCIL OUTSIDE BODIES**

Outside Body Title ( A to Z )	Appointed By	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Representative (s)
Parish of Salisbury, St Thomas & St Edmund Parish Endowed Charities for the Relief of Need	Area Board - Salisbury	To allow charity to tie in with LA	The relief of need	Once a month or every other month depending on need	Yes	1	Cllr Bill Moss
Salisbury Air Quality Action Group	Area Board - Salisbury	-	-	-	-	1	Cllr Richard Clewer
Salisbury Area Sports	Area Board - Salisbury	Allows sports to interface with decision makers at a local level	Sports promotion and participation	Quarterly	Yes	1	Cllr Ricky Rogers
Salisbury Community Area Partnership	Area Board - Salisbury	To support the Themed Groups of the partnership		Normally every 6-8 weeks	No	1	Various Board members as requested by the Themed Groups of the SCCAP
Salisbury Conservation Advisory Panel	Area Board - Salisbury	Elected members enrich effectiveness of panel	Panel considers matters affecting Salisbury Conservation Area	Quarterly	Yes	1	Cllr John Walsh
Salisbury Cycling Liaison Panel	Area Board - Salisbury	This group requires representation to help guide and comment on political issues surrounding funding and priorities for developing cycle routes and to be a public figurehead for the group. Guidance in these areas is extremely valuable in sourcing funding and prioritising schemes in the continuing development of the cycle network in Salisbury.	The Salisbury CLP is a consultation group with the aims to increase the level of cycling in the city through developing an improved network of routes and publicising cycling through maps and local events. The CLP also look at and comment on designs and proposals drawn up by the Joint Team for cycle infrastructure improvements and discuss any current issues, projects or initiatives.	Quarterly (March, June, Sept, Dec) in Salisbury.	No	1	Cllr Helena McKeown
Salisbury International Arts Festival Ltd	Area Board - Salisbury	In order to retain strong mutual understanding between WC and the Festival and to reflect WC's role as a significant funder and stakeholder with the Festival	Present International Arts festival.	-	No	Provisionally 1	Cllr Ian Tomes
Salisbury Trust for the Homeless	Area Board - Salisbury	Liaison between Trust and LA	Relief of poverty for the homeless. Liaison between Trust and LA.	Bimonthly	No	1	Cllr John Walsh
Salisbury Vision Board	Area Board - Salisbury	To Bring together private and public sector bodies to drive forward development	Regeneration of Salisbury	6 Meetings per year	Yes	1 from Area Board (& 1 from Cabinet)	Cllr Ricky Rogers
Salisbury Women's Refuge	Area Board - Salisbury	Refuge would like a link councillor	Relief of distress and provision of shelter	10 meetings per year	No	1	For any queries contact Salisbury Women's Refuge directly. For details of Wiltshire Council representations please contact Democratic Services at <a href="mailto:committee@wiltshire.gov.uk">committee@wiltshire.gov.uk</a>
Salisbury Youth Advisory Group (YAG)	Area Board - Salisbury	So young people can present ideas to councillors and council	Youth issues and democracy; to enable young people to present ideas to councillors and the council.	4 meetings per year	Yes	1	Board Members on a rota basis, subject to the new arrangements following the Youth Leisure time review.
St Edmund's Arts Trust (Salisbury Arts Centre)	Area Board - Salisbury	Representation on the Board is one of the ways that Salisbury Arts Centre and Wiltshire Council have built and maintained a strong relationship, and we would be keen for this to continue. It is beneficial for the Arts Centre's understanding of Wiltshire Council's priorities and current situation and how we can support that, as well as ensuring that Wiltshire Council, as our landlord and a valued core funder, understands and recognises the work of the Arts Centre.	Busy professional arts programme, year round community arts programmes and special cultural programmes.	Usually once every three months in the evening at Salisbury Arts Centre. Next meeting dates are Thursdays 25 April, 25 July and 24 October 2013	No	1	Cllr Dr Helena McKeown

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## Appointments to Working Groups Salisbury Area Board

### Community Area Transport Group:

Member	Role	Organisation	
Cllr Brian Dalton	Unitary Councillor	Wiltshire Council	Brian.dalton@wiltshire.gov.uk
Cllr Richard Clewer	Unitary Councillor	Wiltshire Council	Richard.clewer@wiltshire.gov.uk
James Robertson	City Councillor	Salisbury City Council	JRobertson@salisburycitycouncil.gov.uk
Mark Timbrell	City Councillor	Salisbury City Council	MTimbrell@salisburycitycouncil.gov.uk
Peter Durnan	Representative	COGS	pdurnan@btinternet.com
Patricia Fagan	Representative	Elizabeth House (disabilities)	patricia.a.fagan@btconnect.com
David Law	Parish Councillor	Laverstock & Ford Parish Council	mail@d-law.co.uk
Elizabeth Piner	Manager Trustee	Community Transport	salisbury-ct@btconnect.com
Helen Rowe	Representative	Age UK	helenbrowe@btinternet.com
Pam Roquette	Representative	Salisbury Walking Forum	pamrouquette@hotmail.com
Margaret Willmot	Representative	Agenda 21 (Environment)	margaret@willmot.eclipse.co.uk
Winnie Manning	Representative	Youth Action group	Winnie.manning@wiltshire.gov.uk

Officer	Role	Organisation	
Paul Shaddock	Area Highway Engineer	Wiltshire Council	Paul.shaddock@wiltshire.gov.uk
Spencer Drinkwater	Transport Planner	Wiltshire Council	Spencer.Drinkwater@wiltshire.gov.uk
To be advised	Highways & Streetscene	Wiltshire Council	Tim.Woolford@wiltshire.gov.uk
Graham Axtell	Senior Highways Engineer	Wiltshire Council	Graham.Axtell@wiltshire.gov.uk
Steve Milton	Community Area Manager	Wiltshire Council	Steve.milton@wiltshire.gov.uk

Shadow Community Operations Board (COB):

SECTOR	APPOINTED MEMBER
Wiltshire Council Officer x1	Rachel Goff
Area Board Representative x1	Cllr Richard Clewer
Town/Parish Council x1	Cllr Matthew Dean
Education and Young People x1	Vacant
Wider Community x1	Solomon Rimer
User and Community Groups x4	Patricia Fagan Debrah Biggs (SCCAP) Mike Claydon

Bobbie Chettleburgh is a co-opted member of the COB

**COMMUNITY AREA TRANSPORT GROUP (CATG)**

**TERMS OF REFERENCE**

**Membership of the CATG**

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

**Appointment of CATG Members**

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

**Media Relations**

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

### **Meetings**

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

### **Officer Support**

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

### **Terms of Reference**

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

**Terms of Reference**

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

*(Cabinet Member Decision HT-021-10)*

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

*(Cabinet Member Decision HT-026-11)*

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-023-11)*

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-027-11)*

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

*(Cabinet Member Decision HT-031-11)*

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.



# CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

## Campus & Operational Estate Management Workstream

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### Draft Terms of Reference for Shadow Community Operations Board

#### 1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non-profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

#### 2 Campus Management Principles

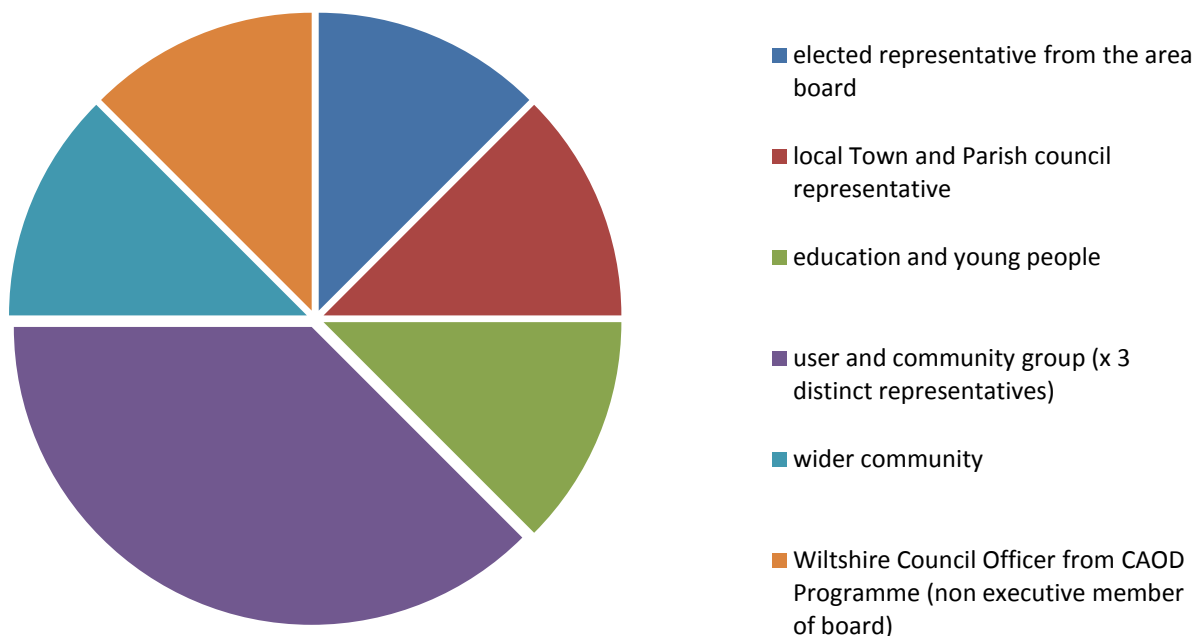
The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

### 3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

### 4 Roles and responsibility

#### 4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

#### **4.2 Responsibility for outcomes**

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

#### **4.3 Project coordination and reporting**

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

#### **4.4 The role of Wiltshire Council**

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

### **5 Outcomes**

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

### **6 Confidentiality**

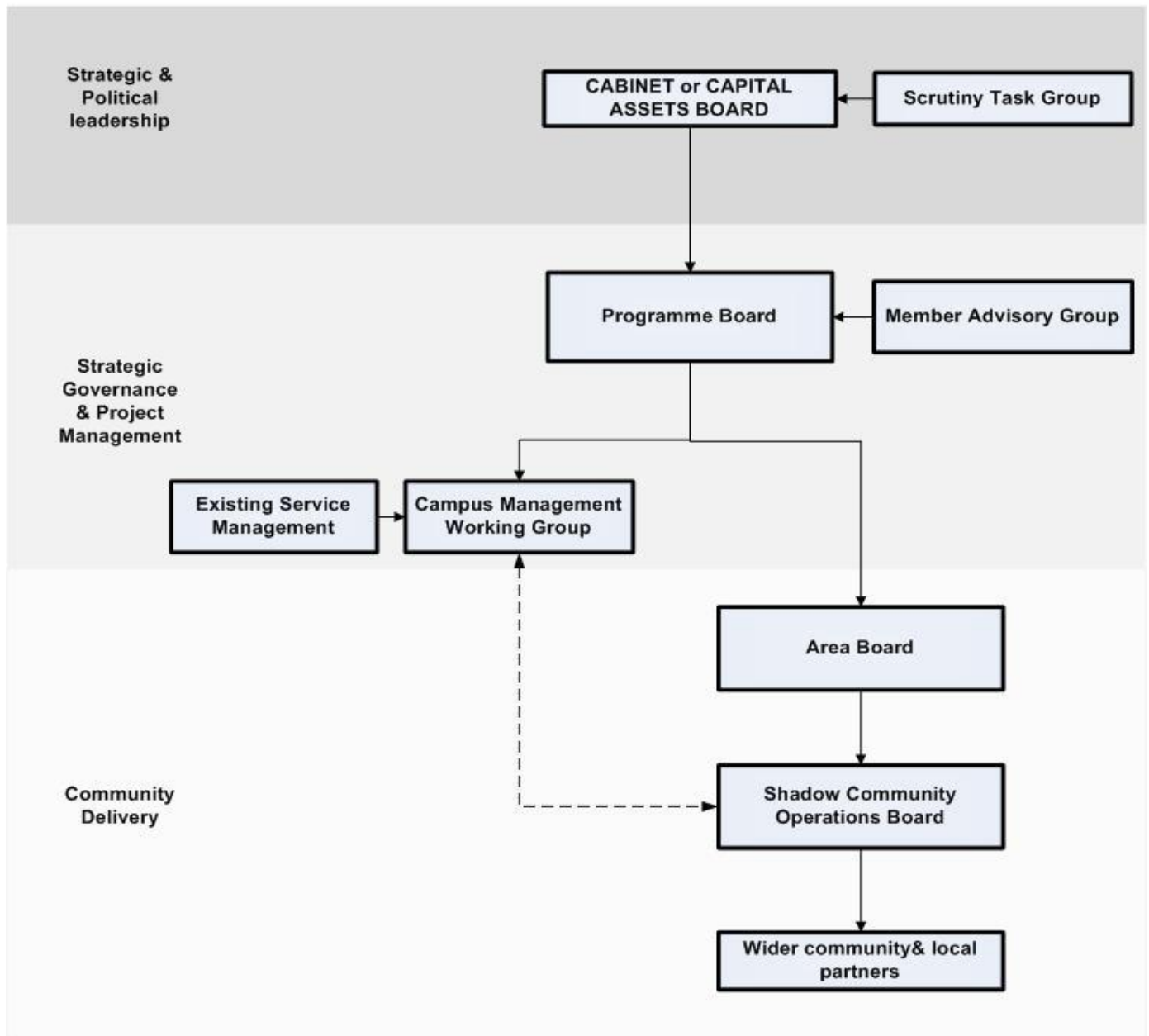
Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

## 7 Governance Arrangements

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

### Preliminary Management Project Governance Arrangements



# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** South Wilts Grammar School for Girls, Stratford Rd, Salisbury SP1 3JJ  
**Date:** 13 March 2014  
**Start Time:** 7.00 pm  
**Finish Time:** 10.25 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ricky Rogers (Chairman), Cllr Brian Dalton (Vice Chairman), Cllr Richard Clewer, Cllr Mary Douglas, Cllr Helena McKeown, Cllr Bill Moss, Cllr Ian Tomes and Cllr John Walsh  
Cllr Richard Gamble - Portfolio holder for Schools, Skills and Youth,

### **Wiltshire Council Officers**

Steve Milton, Head of Community Governance  
Lisa Moore, Democratic Services Officer

### **Town and Parish Councils**

Salisbury City Council – Cllr D Brown, Cllr P Brown, Cllr C Corbin, Cllr T Corbin, A Child, Cllr M Dean, Cllr C Froude, Cllr S Hocking, Cllr T Lindley, Cllr M Osment, Cllr A Roberts, R Williams, Cllr M Willmot.  
Laverstock and Ford Parish Council – Cllr D Law

### **Partners**

Wiltshire Police – Inspector Andy Noble  
Police & Crime Commissioner – Angus Macpherson  
Salisbury City Community Area Partnership (SCCAP) – Debrah Biggs  
South Wilts Agenda 21 – P Rouquette

**Total in attendance: 99**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Ricky Rogers welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Mike Franklin – Wiltshire Fire &amp; Rescue Service</li> </ul>
3	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on Thursday 9 January 2014 were agreed as a correct record and signed by the Chairman.</b></p>
4	<p><u>Declarations of Interest</u></p> <p>The following declarations of interest were received:</p> <p>Cllr's Dalton, Tomes and Clewer declared a non pecuniary interest in item 9 – Salisbury Gateway Sainsbury's Development, as they are all members of the Southern Planning Committee. They noted that if the application came before the Southern Planning Committee, they would look at it afresh.</p> <p>Cllr Douglas declared a non pecuniary interest relating to item 14 – Community Area Grants, applications by Cicatrix and Casa de Samba, as she knows the applicants.</p> <p>Cllr McKeown declared a non pecuniary interest relating to her membership on the Transport and Health Study Group.</p> <p><b>Note: All of the standard interests declared by each Board member can be viewed online at: <a href="http://cms.wiltshire.gov.uk/mgMemberIndex.aspx?bcr=1">http://cms.wiltshire.gov.uk/mgMemberIndex.aspx?bcr=1</a></b></p>
5	<p><u>Chairman's Updates</u></p> <p><u>Market Square</u></p> <p>The works were now complete. The Board would form a working group, consisting of Cllr Brian Dalton as Chairman, with 2 other Board members and</p>

	<p>the Leader of Salisbury City Council to carry out a review of the project.</p> <p>Councillor Clewer noted that the Market Place was not yet finished, as the Heritage Trail and Stocks were still to be installed in May, which had always been the case. Once this work had been carried out the Market Place would be finished.</p> <p><b>Action: CAM to liaise with Cllrs and SCC to form a working group.</b></p> <p><u>Central Car Park and Maltings</u> The Area Board would hold a special meeting on Thursday 17 March, 7.00pm at South Wilts Grammar School, where they would receive a presentation on the outline proposals for the redevelopment of the Central Car Park and Maltings in Salisbury.</p> <p><u>What matters to you?</u> The ‘What Matters to You’ conference at the at the Arts Centre on 27 March 2014 had received a lot of interest, all of the places available had now been allocated.</p> <p><u>Flooding</u> A group had been set up to look at some of the issues which had occurred during the recent flooding, it was hoped that actions could be taken to alleviate the same problems from arising in the future.</p>
6	<p><u>Information items</u></p> <p>The Board noted the following information links and written papers included in the agenda:</p> <ul style="list-style-type: none"> <li>a. Salisbury Vision – written paper attached</li> </ul> <p>The Chairman had attended the Salisbury Vision meeting; he noted that the Vision was currently in the process of recruiting a new Chairman. Notes taken at the group themed meetings would be circulated to the Board members for information.</p> <ul style="list-style-type: none"> <li>b. Salisbury Area online Issues: Detailed information on the progress of individual issues is available on the council’s website. Go to <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a> and click on “Track your community issues”.</li> <li>c. Online Consultations: For information and to take part in current consultations, follow the link: <a href="http://www.wiltshire.gov.uk/council/consultations.htm">http://www.wiltshire.gov.uk/council/consultations.htm</a></li> </ul>

	<p>d. High speed broadband – paper attached</p> <p>e. Housing allocations policy – paper attached</p> <p>f. Licensing – Impact area – paper attached</p>
7	<p><u>Update from Representatives</u></p> <p><u>Salisbury City Council (SCC) - Andrew Roberts, Leader of SCC</u></p> <ul style="list-style-type: none"> <li>• Following the by-election in January, Patricia Fagan was elected as Councillor for St Martins and Cathedral.</li> <li>• The budget had been set for 2014/15.</li> <li>• There would be no charge for all sports pitches from the start of the cricket season.</li> <li>• Following the completion of the works to the market square, many new markets were planned, including farmers and artisans markets and a teenagers market.</li> <li>• SCC would be happy to take part in the review of the market square works later in the year.</li> <li>• SCC had formed views on parking arrangements and charges.</li> <li>• The crematorium had now reopened.</li> </ul> <p><u>Laverstock and Ford Parish Council – David Law</u> Nothing to report.</p> <p><u>Police – Inspector Andy Noble</u></p> <ul style="list-style-type: none"> <li>• Movement from the Wilton Road site to Bourne Hill would start in early June.</li> <li>• The Response teams would move to Amesbury in late June.</li> <li>• The rank of Chief Inspector would be removed from the structure.</li> <li>• The Salisbury custody suite would close on 27 June 2014.</li> <li>• Superintendent Charlie Armstrong would be responsible for all business matters in Salisbury, Amesbury and Warminster.</li> <li>• Inspector Noble would be moving to a new post serving Superintendent Armstrong by June. His replacement would be Inspector Dave Minty.</li> </ul>
8	<p><u>Youth Activity Review</u></p> <p>Councillor Richard Gamble, portfolio holder for Schools, Skills and Youth, delivered a presentation on the current consultation options for the future provision of services and activities for young people in Wiltshire.</p> <p><u>Why the need for a review</u></p> <p>A report was submitted to Cabinet on 21 January, which covered a number of issues. It had been 10 years since the current service was established, it was</p>



necessary to respond to the changing needs of young people.

Support needed to be targeted at those that need it most, currently the minority of young people access council provision, whilst many others access voluntary, community or commercial outlets.

Campuses would provide new opportunities across the county, the first campus opens in Corsham in June 2014.

As part of the budget setting on 25 February, it was recognised that some funding currently being spent on Integrated Youth Services would need to be saved. There would be no changes to the Youth Offending Service, Motivate or NEATS.

The Council has a statutory duty to secure access to leisure-time activities for young people. Currently, these services are provided through a range of open access youth development service across the county, with a mix of centre and street-based youth work.

The Department for Education updated the statutory guidance, with there being new focus for councils to enable services, rather than deliver direct provision, and to enhance the role for voluntary and community sector services.

The number of young people –using the current integrated youth services was 3,356. In 2012/13, the Salisbury Area Board was allocated £7,825 for youth initiative projects. This was then added to by the Board and a total of £13,750 was awarded in grants during the year.

Future provision will offer sustainable help, support and resource to target the young people who need it most. Opportunities would be made available for more young people to access activities. The four options out for consultation are:

1. Retain the current in-house service but reduce the cost
2. Outsource the service
3. Encourage and support staff to form a Public Service Mutual
4. Develop a community led approach

It is recognised that each community area has its own needs, and existing resources vary. Working with people locally will help to assess the needs for the Salisbury community area.

Young people have already said that that they wish to be more involved in the choices of services available to them. It had also been raised that transport was a fundamental issue in accessing services.

Chris Baker from Spark Radio and Grosvernor House

The views of the young people had been filmed and made into a DVD. In addition a petition had been signed by over 5,000 people.

Youth Wiltshire had spoken to young people across the county, feedback indicated that they were surprised and shocked by the proposals, which they felt had not been properly explained to them.

One 13 year old commented that the questions were sculpted and leading, so that the council got the answers they wanted.

It was felt that volunteers would not be able to offer the same kind of help as the current trained youth workers. Not all young people using the service were vulnerable, they did not want to be excluded from using the service in the future.

Questions and Comments were then taken, these included:

- Pastor Tony Wilson from the Friary, felt that there would be no way for any other community group to operate the youth club facility there, without the assistance of the youth service. Answer: It was difficult to be specific at present about specific services, however the safeguarding element in areas like the Friary would be an important consideration.
- A member of the Youth Advisory Group (YAG) expressed the concern of the group regarding the effect the budget cuts would have on the provision of future services, and the loss of valued members of staff, especially for those young people at the Bridging Project who have special needs. Answer: The input from the YAG had been very useful. It was recognised that young people with special needs, such as those using the Bridging Project found continuity of staff important.
- The Bridging Project is more widely used than just the young people of Salisbury, as its location near the train station allows others to access it easily.
- How would the money be spent? If you take an example like Stagecoach, they have approximately 50 users, with some marketing by the council and reduced fees, this could be opened up to more young people. Answer: The idea of supporting a commercial venture is a good suggestion, which could be considered by the community when deciding on which services they would like to see.
- The presence of trained youth workers is of the utmost importance to deal with the wide spectrum of need. Answer: It is recognised that the staff are a key part to the service.
- Cllr Osment of SCC queried whether the statistics of young people using the current services was accurate? Answer: There was a large amount of work that the youth service carried out which wasn't recorded on attendance sheets. Not all activities are recorded.
- Caroline Godfrey, Director of Children's Services informed the Board that Full Council had almost unanimously supported allocating an additional £250,000 to the budget, giving a total of over £1million for open access youth work. The consultation was taking place to establish the best way to use the money.
- It is important that the existing users of the youth centres still want to go

and use the services once the changes have been implemented. Volunteers are a good idea, but alongside trained staff.

- We are 2 years away from opening a Salisbury Campus, so until then it would not be helpful for the Wilton Road site to close.

Cllr Tomes moved the following motion:

*The Salisbury Area board fully supports the “friends of Wiltshire youth services” in its campaign to keep and protect a viable youth service for Wiltshire and Salisbury in particular*

*This board recognises the good work that Wiltshire Youth services have done over the years. An example of those services would be Grosvenor House. Many Salisbury youngsters can tell you how Grosvenor House and Bass Connection gave them a sense of belonging and a direction in life.*

*Our youth service has given youngsters an opportunity to participate in personal and social development with activities - including arts, drama, music, sport, international experience and voluntary action; to relax, socialise, to form long lasting friendships, often around music and bands and to do the stuff that youngsters do, all with the knowledge that dedicated professional youth workers are on hand who they can also talk through problems ranging from bullying to addiction. This has served the city of Salisbury well for both young and old.*

Cllr Clewer and Cllr Douglas voted against the motion and requested that their vote be recorded.

**Decision**

**The Salisbury Area Board agreed inline with the motion above, to call upon Wiltshire Council to maintain the current in-house service with a level of spending to ensure a sustainable professional service.**

Final proposals would be presented to Cabinet in May 2014.

Views could be submitted to: [voiceandinfluenceteam@wiltshire.gov.uk](mailto:voiceandinfluenceteam@wiltshire.gov.uk)

For further information, follow the link:

<http://www.wiltshire.gov.uk/consultationypactivitiesreview.htm>

9

**Salisbury Gateway Sainsbury's Development**

The Board received a presentation from the 'Salisbury Gateway' Project Team on the proposed plans for a Sainsbury's store on the Southampton Road.

Following the public exhibition in July 2013, it had been realised that some changes would be required to the original scheme. The new scheme had been much influenced by feedback received.

The new scheme would provide 400 jobs and works on the site would include:

- Unlocking new views of Salisbury Cathedral and public access to the wetlands area, which would be reinstated on the south-western side of the site.
- Linking of water management on site with recreating the water meadows.
- Protection of local wildlife and enhancement of the environment.
- Improvements to Southampton Road, with widening to Bourne Roundabout, to improve traffic flow.
- Implementation of a new bus stop near the store entrance.
- Improvements to pedestrian and cycle routes.
- Underground tanks and treatment trains to process heavy rain fall, in a controlled manner back into the River Avon.

Comments and questions were received, these included:

- In the original scheme, a remodelling of College roundabout was included, is this still included in the new scheme? Answer: The Highways Agency was not in favour of that remodelling, but with the remodelling at the Bourne roundabout, we can maintain improved travelling times.
- Have you calculated the impact that this store would have on the city centre small businesses? Answer: It is part of the requirements for us to carry out a retail assessment survey. The bulk of the impact will be on the Tesco store opposite the site, and Waitrose.
- The other developments close by to the site are dates and in need of a revamp or need to be removed. Answer: We did try to purchase the B & Q site when it was for sale, however we were outbid. We are hoping that the quality of our store will encourage others to revamp.
- As part of your scheme could you make some contribution towards the park and ride, so that we could reduce the parking charges in the town? Answer: There will be a contribution.
- The problem with this site is the road. The traffic is backed up along the road every home time and worse on weekends. New houses will bring more people wanting to do their weekly shopping, but there are no alternatives on the other side of the city. That is where we want a new store.
- The more people using the Southampton road means there will be more using Laverstock and Ford as a rat run. Answer: The way to improve traffic along Laverstock is to improve the traffic on the Southampton road.
- It looks like a brilliant scheme, but it's in the wrong place. We need a store near the new housing developments, Hampton Park II, Fuggleston, or Netherhampton Road. Answer: We are not aware of a suitable site on the other side of town. It is part of Sainsbury's plan to look at options on that side of the city, with the help of the council. We will not be closing the city centre store.

	<ul style="list-style-type: none"> <li>• Could the Quarry site be included in your considerations.</li> <li>• Would you consider appointing an independent assessor to establish the validity of the claims in your scheme? <u>Answer:</u> We are in discussions with the Highways Agency and the Environmental Health, if they do not approve our plans then will would not get planning permission.</li> <li>• Will your plans to de-clutter Southampton road be visual or will it improve transport? <u>Answer:</u> The Highways Agency requirements are that traffic conditions are no worse than they are now, and they have their independent consultant looking at our plans.</li> <li>• The Old Manor site is currently being considered by another supermarket, but nothing has been decided yet, could you consider this site?</li> </ul> <p>The Chairman thanked the Salisbury Gateway team for their presentation.</p>
10	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Board noted the actions arising from the last meeting of the CATG, which took place on 7 February 2014, and considered the recommendations as detailed in the paper attached to the agenda.</p> <p>Cllr Clewer noted his concern that the Devizes road crossing scheme had not been approved in full when CATG had approved schemes for bus shelters and white fences. He questioned whether these should be matters of priority when money for a scheme designed to improve the safety at a crossing where there were concerns about accidents had not been completed in full.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board approved the following CATG schemes:</b></p> <ul style="list-style-type: none"> <li>• <b>Coloured surface treatment &amp; bollards at BP Garage (London Road):</b> confirmation had been sought from the Garage owners and that subject to this the scheme would be implemented as recommended.</li> <li>• <b>Dropped kerbs in The Oakbournes (Ash Crescent):</b> close issue.</li> <li>• <b>Bus Shelter – Balmoral Road:</b> this scheme would be taken forward as part of the bus shelter replacement programme and is afforded top priority.</li> <li>• <b>Dropped kerbs in Odstock Road:</b> close issue.</li> <li>• <b>Controlled crossing near bus stop adjacent to Ambulance Station (Odstock) and Zebra Crossing in Ridings Mead:</b> that subject to the removal of branches that obstruct visibility from the south and the provision of appropriate signage, the option of introducing two crossing points at the top and bottom of the road be approved and £5,500 be allocated to enable the scheme to be implemented.</li> <li>• <b>Pedestrian Crossing in Roman Road near Bus Stop:</b> Close issue.</li> <li>• <b>Improvements to Junction at York Road/Devizes Road:</b> Retain on list and notify residents that it may be considered if there is substantial support – with a request for ideas from local residents.</li> <li>• <b>Request for one way system in Macklin Road:</b> Close issue and</li> </ul>

	<p>remove from list indicating that it may be reopened if the residents wish to have a Metrocount survey.</p> <ul style="list-style-type: none"> <li>• <b>Request for village gates at Stratford sub Castle:</b> £5,000 was allocated from the CATG budget to facilitate the installation of white painted ‘village gates’ at the northern end of Stratford Sub Castle adjacent to the 30mph signs.</li> <li>• <b>Bollards in St Edmund's Church Street:</b> £1,800 was allocated for a feasibility assessment including test drillings to find the location of underground utility channels.</li> <li>• <b>Junction improvements at Roman Road/Pembroke Road:</b> £1,000 was allocated from the CATG budget to support a bid to the substantive highways budget for a further £7,000 to remove the area of traffic island south of the refuge to widen access at the junction. However, if the substantive bid fails this matter be referred back to CATG later in the summer/autumn for further consideration.</li> <li>• <b>Replacement of the Bus Shelter Pembroke Road/Pulman Drive:</b> that this scheme be included in the bus shelter replacement programme and afforded high priority.</li> <li>• <b>Request for 2 “Slow children at play” signs in Pinewood Way:</b> £500 was allocated from the CATG budget to provide the signs.</li> <li>• <b>Pedestrian Crossing at Bottom of Devizes Road:</b> £1,200 was allocated from the CATG budget for new signs and the issue be closed and removed from the list, recognising that this may be reconsidered should problems persist.</li> <li>• <b>Parking in Middle Street, Harham:</b> that further confirmation is sought from the Environment Agency about the disposal of land necessary to achieve the required improvements and that Salisbury City Council be approached and asked to consider making a contribution toward the cost of acquiring the small piece of land concerned.</li> <li>• <b>RTPI sign Manor Farm Road:</b> retain on list, and request that Wilts &amp; Dorset Bus Company carry out an assessment of usage of the bus stop and report back to next CATG meeting.</li> </ul>
11	<p><u>Salisbury Greenspace Partnership (SGP)</u></p> <p>The speaker for this Item was unable to attend. For information on this initiative, follow the link: <a href="https://salisburygreenspace.wordpress.com/">https://salisburygreenspace.wordpress.com/</a></p>
12	<p><u>Salisbury Area Council Owned Property</u></p> <p>The Board noted the information on property currently owned by Wiltshire Council, as detailed in the report attached to the agenda.</p> <p>The Chairman asked anyone with questions to filter them back to the Community Area Manager <a href="mailto:steve.milton@wiltshire.gov.uk">steve.milton@wiltshire.gov.uk</a></p>

13	<p><u>Air Quality Management (AQM) Group - Update</u></p> <p>Group member, Margaret Wilmot noted that the Air Quality measurements for 2013 would be published in April 2014. The Environment Agency would be available to attend the next Area Board meeting to discuss the report. A website would shortly be available with details of real time air quality levels.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board noted the report of the AQMG meeting held on 7 Feb 2014, as attached to the agenda.</b></p>
14	<p><u>Community Area Grants</u></p> <p>The Board considered 8 applications for funding from the Community Area Grant Scheme for 2013/14. Applicants present were invited to speak in support of their projects. Following discussion the Board members voted on each application in turn.</p> <p>The Board requested clarification on the remaining revenue funds available for 2013/14. Steve Milton advised the Board that funds were available to cover the projects listed in the agenda.</p> <p><b><u>1. Decision</u></b>  <b>Cicatrix was awarded £970 towards their participatory arts project with the homeless ‘The Scar of a Healed Wound’.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria for 2013/14.</b></p> <p><i>Cllr Douglas declared an interest in grant no. 1 as she knows people connected to this application, and therefore did not vote.</i></p> <p><b><u>2. Decision</u></b>  <b>Salisbury Arts Centre was awarded £5,000 towards the outreach film project in Bemerton Heath.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria for 2013/14.</b></p> <p><b><u>3. Decision</u></b>  <b>Bemerton Community was awarded £4,160.72 towards purchasing projection equipment for the Bemerton Film Society.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria for 2013/14.</b></p> <p><b><u>4. Decision</u></b>  <b>Casa de Samba was awarded £2,500 towards instruments, insurance, flyers, clothing and storage for the band.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria for 2013/14.</b></p>

	<p><i>Cllr Douglas declared an interest relating to grant no. 4 as she knows people connected to this application, and therefore did not vote.</i></p> <p><b><u>5. Decision</u></b>  <b>Salisbury Trust for the Homeless was awarded £5,000 towards the purchase of a suitable property to support the homeless.</b>  <b><i>Reason – The application met the Community Area Grants Criteria for 2013/14.</i></b></p> <p><b><u>6. Decision</u></b>  <b>Salisbury Rotary and Chamber of Commerce Group was awarded £7,500 towards the Salisbury Contemporary Craft &amp; Heritage Fayre in Cathedral Close.</b>  <b><i>Reason – The application met the Community Area Grants Criteria for 2013/14.</i></b></p> <p><b><u>7. Decision</u></b>  <b>Harnham Community Sports and Social Club was awarded £3,796.40 towards the construction of a disabled access to the club and to replace lighting with LED lighting.</b>  <b><i>Reason – The application met the Community Area Grants Criteria for 2013/14.</i></b></p> <p><b><u>8. Decision</u></b>  <b>South Wilts Agenda 21 was awarded £500 towards holding a Green Fair.</b>  <b><i>Reason – The application met the Community Area Grants Criteria for 2013/14.</i></b></p>
15	<p><b><u>Salisbury City Community Area Partnership (SCCAP) Review</u></b></p> <p>The Board considered the recommendations from the SCCAP Review workshop which took place on Friday 7 March 2014. The papers for this item were circulated at the meeting and would be attached to the end of the minutes for information.</p> <p>Salisbury City Councillor, Andrew Roberts noted that the paper stated that SCC had not been formally approached, and suggested that the Board took the opportunity now to consider it formally done.</p> <p>It was noted that as the report had been circulated at the meeting with no prior circulation to Board members, the Board would defer the item until the next meeting on 15 May 2014.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board noted the ten proposals as detailed in the</b></p>



	<p><b>circulated report and agreed to formally invite Salisbury City Council to confirm their involvement with the future development of SCCAP.</b></p> <p><b>A decision on the ten proposals would then be taken at the next Area Board meeting on 15 May 2014.</b></p>
16	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and closed the meeting.</p>
<p><u>Attachment - SCCAP Paper</u></p>	

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## New partnership arrangements for Salisbury

Report of the outcome of a roundtable discussion held at City Hall, Salisbury on 7<sup>th</sup> March 2014

### Present:

Wiltshire Council	Cllr Ricky Rogers, Cllr Mary Douglas, Cllr Ian Tomes, Steve Milton and Ariane Crampton.
Salisbury City Council	Cllrs Michael Pope, Mike Osment, Patricia Fagan, Margaret Willmot, Tom Corbin, Caroline Corbin and Annie Child (Assistant Clerk).
Wiltshire Vision	Richard Walters
Salisbury BID	Amanda Newbury
Salisbury Greenspace Partnership	Nicola Lipscombe
Salisbury Arts Centre	Simon Morris
Salisbury Festival	Helen Neal
Salisbury Playhouse	David Orme
RSA	John Potter
WfCAP	Laura Pictor
SCCAP	Debrah Biggs

### Introduction:

The roundtable was arranged by Salisbury Area Board to discuss and agree new community partnership arrangements for the City. The board had drafted a proposal that was presented at the start of the meeting – [view online](#). In brief, this proposes a new local partnership arrangement that:

- moves away from a formal organisation-led approach towards a more open network of existing groups
- focuses on supporting existing interest groups in the City, rather than duplicating activity.
- works alongside and in partnership with the Area Board and City Council.
- focuses on encouraging and supporting practical community-led actions by existing interest groups
- builds stronger relationships and improves communication between existing interest groups
- brings existing interest groups together to identify shared priorities for action in Salisbury and provides a way of coordinating action to take those priorities forward.
- encourages community-led activity at neighbourhood level by supporting existing neighbourhood groups.

The Board's proposed partnership model is summarised below:

- Establishing a small, informal group to coordinate and represent the network
- Improved use of social media and regular email contact
- Adopting a thematic and issue based approach
- Periodic informal meet-ups and social events

- Councillor champions appointed by the Area Board and City Council
- Support from Area Board and City Council officers
- Team working based around the facilities at the new Salisbury Campus
- Asset mapping and resource sharing across the City
- A biennial priority setting and action planning conference linked to the Joint Strategic Assessment for Salisbury

### **Points emerging from the discussions:**

Following discussion of the proposed approach around tables, the following points were reported back:

- Broad support for the overall approach and direction of travel
- Welcome the focus on supporting existing groups
- Appreciate the work that SCCAP has done to establish a local partnership approach and produce a community plan.
- There is a need for arrangements to span strategic and local issues and to work collaboratively across community areas
- Thematic approach welcomed, important to work with interested groups to tackle local themes – such as flooding, young people, etc.
- Important to establish effective communications channels – possibly supported by community reporters
- Make use of the established and well recognised ‘Our Community Matters’ branding and media channels.
- Important to consider how this will be resourced, project funding is available but support to maintain the network not yet established.
- Salisbury City Council very effectively engaged with thematic work and opportunity to build more effective partnership with the area board
- Important to support and build on existing work in the City – get the right groups to lead on specific themes.
- Is there available revenue funding to support the approach?
- Flexibility is key to making the new arrangements work effectively.
- Wessex Community Action still a key local network for the VCS and this should be incorporated into new arrangements
- Could a collaborative approach to supporting the new arrangements be developed with different groups leading on different themes?
- Whatever arrangement is adopted can it keep bureaucracy to a minimum and focus on doing things.
- Would there still be a Chair or would there be leads for different areas of work?
- Direct available resources at projects and not admin.
- Is there adequate funding to support local projects? The area board funding is limited and capped at £5k per project – is this enough?
- Would SCC be open to a request to help coordinate the approach? They have not been formally approached.
- Theme groups need to be rationalised to remove duplication and overlap, but they do have an important role.
- Will the SCCAP database be available if they are no longer leading the work?
- Can the event on 27<sup>th</sup> March at the Arts centre be used to promote the new approach and build awareness?

- New arrangements may be able to help facilitate the development of a Neighbourhood Plan for the City.

## **Proposals**

1. That a new City partnership be established as set out in this paper, taking into account the points raised by participants above
2. That Salisbury City Council and SCCAP be invited to work with the Salisbury Area Board to move this new approach forward as soon as possible.
3. That a small, informal group be established drawn from those present at the roundtable to coordinate and lead the network
4. That 'Our Community Matters' be adopted as the branding and communication channel for the new arrangements.
5. That a review be undertaken of existing thematic groups to remove overlap and duplication, recognising that a thematic approach should continue
6. That periodic informal meet-ups and social events be organised to build awareness and participation
7. That a councillor champion be appointed by the Area Board and Salisbury City Council to champion the approach and lead within those respective organisations
8. That the Shadow Campus Operations Board be invited to consider how it may maximise the opportunities presented by the new partnership approach.
9. That discussions be held with key City partnerships and networks to help build commitment to the new approach
10. That an update be given at the Joint Strategic Assessment conference at the Arts Centre on 27<sup>th</sup> March on the new approach to help build awareness and support.

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# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** South Wilts Grammar School, Stratford Road, Salisbury, SP1 3JJ  
**Date:** 20 March 2014  
**Start Time:** 7.00 pm  
**Finish Time:** 8.42 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ricky Rogers (Chairman), Cllr Brian Dalton (Vice Chairman), Cllr Richard Clewer, Cllr Mary Douglas, Cllr Helena McKeown, Cllr Bill Moss, Cllr Ian Tomes and Cllr John Walsh

### **Wiltshire Council Officers**

Lisa Moore, Democratic Services Officer  
Ariane Crampton, Head of Climate Change  
Anne Huggett, Media Relations Officer  
Richard Walters, Vision Director, Salisbury  
Steve Milton, Head of Community Governance

### **Town and Parish Councils**

Salisbury City Council – Cllr C Corbin, Cllr T Corbin, Cllr Dean, Cllr Froude, Cllr Hocking, Cllr Langley, Cllr Pope & Cllr Willmot

**Total in attendance: 100**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Ricky Rogers welcomed everyone to the special meeting of the Salisbury Area Board, which had been scheduled to receive an update on the Central Car Park and Maltings Development.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• John Glen – MP for Salisbury &amp; South Wiltshire</li> </ul>
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Central Car Park and Maltings - Update</u></p> <p>Director of Stanhope, Gary Bourne thanked the Area Board for holding the meeting, and thanked those in attendance for taking the time to come along to hear the presentation.</p> <p>Gary explained that huge importance would be given to establishing the most solid foundation possible for the project. It would require time and a huge amount of effort, including ongoing dialogue with Wiltshire Council regarding a very wide range of issues, very detailed research about the needs of the local market, complex discussions with potential tenants, investigations into the conditions on-site and of course consultation with the local community.</p> <p>The Central Car Park and Maltings has long been designated as a site suitable for retail-led development and this designation was firmly established in local planning policy. The site was also one of the priority areas identified for sustainable regeneration by the Salisbury Vision.</p> <p>The proposed retail focus was captured in the South Wiltshire Core Strategy, which formed the basis on which developers were invited to tender and enter into a legal agreement with the Council to develop the site.</p> <p>Planning policy plays a critical role in shaping what should and should not be delivered on the site. For example, the principle that long-stay car parking is to be removed from the Central Car Park was established within Wiltshire Council's Car Parking Strategy and had also been Council policy since the days of the former Salisbury District Council.</p>



There would continue to be well over 500 short-term parking spaces on the site and Sainsbury's car park would be kept in the phase one proposals, which cover the Central Car Park, but not The Maltings. The existing car park would be comprehensively upgraded and split over multiple levels. The intention was to include a bus and coach interchange for drop-off and pick-up on the western edge of the site, which would be a valuable asset to the city's tourist industry.

#### The current situation

Following the signing of the Development Agreement with the Council, Stanhope had been working hard behind the scenes. The wide-ranging discussions with the Council, supported by monthly progress meetings, had covered very many aspects of the project, including the future of the library, which would inevitably have implications for the planning application.

In the case of the library, Wiltshire Council was currently exploring the options for providing an improved facility. Different options were currently being considered and assessed. Following this, local people would be asked by the Council to comment on any proposals. This important piece of work would need to be completed before proceeding, as the future location and form of the library would have implications for the development of the masterplan.

Gauging interest from the retail market was also an essential part of the process and discussions between Stanhope and prospective occupiers had been taking place. Understanding the needs of retailers and the local market was vital to the long-term success of the redevelopment and Stanhope had commissioned independent consultants to undertake detailed analysis to support this process.

To gain a better understanding of the site itself a series of routine ground condition investigations were carried out on-site during summer 2013.

Gary provided information on Stanhope's experience in Hereford, on the Old Market retail and leisure redevelopment which opens in spring 2014, bringing shops, restaurants and bars, a cinema and much more to the heart of this historic city. This development had been 95% pre-let, which was a significant achievement.

#### Next steps

Following further public consultation later this year Stanhope aimed to further evolve the masterplan for the site. Ideally, submitting a planning application in 2015 and, following planning permission, look to move forward with a build-time of approximately two years, Gary added that they would do what was right for Salisbury and only move forward at the right time, with the right scheme and with the right high-quality tenants.

#### Simon and Paul – Panter Hudspith Architects

The architects had over 40 years experience of working on regeneration projects in cathedral cities including York, Exeter, Cambridge and Bradford.

The board was shown a series of slides of examples of other projects around the country, with information on the types of challenges which had been overcome on each project.

Three considerations when planning the development were:

1. The size of the site in relation to the rest of Salisbury.
2. The location of the site within the city centre, and proximity of the Cathedral
3. The water which runs through the city.

Salisbury has interesting narrow streets and alleyways with several different types of spaces, including pedestrian areas, cycle ways, and roads. The development would be modern but respectful of materials in existence already.

Some of the aspects which had changed since earlier consultation include:

- The inclusion of a coach drop off and collection interchange site
- Increasing car parking spaces
- Enhanced flood protection
- A mixture of housing, rather than solely town houses
- The location of the main unit

#### Kate from Redwood

Kate emphasise that Stanhope fully embraced the need for public consultation to inform and develop its proposals for the site.

Kate had worked very closely with Gary on other city centre regeneration schemes including the Old Market, Hereford scheme, experience there had shown beyond any doubt just how valuable meaningful and open consultation can be. In Hereford this involved local politicians of all stripes, dozens of stakeholder groups, businesses, schools and the youth and literally thousands of local people.

Consultation as a process, can take place over months and years, is open to all and has real scope to take on board feedback where possible and helpful to do so.

Just over a year ago, at a large public exhibition at the Guildhall, Stanhope was introduced and some of the early thinking about the redevelopment was presented. The view was that it was better to begin the process of consultation

and to get feedback as early as possible, even if we inevitably didn't have a final scheme to present. Good progress had been made since then, however the next main public exhibition would be held once a suitable level of detail was available to present.

That exhibition had been a really constructive first step. We were delighted that well over 1,000 people visited it and that almost 350 took the time to provide constructive written feedback. This included information about:

- The frequency of visits to Salisbury (a significant majority said they visited three or more times per week)
- The popularity of other competing local centres (such as Southampton)
- The things that would make people visit Salisbury more (new and improved shops, and high quality restaurants and leisure facilities featured highly)
- The kind of things that would encourage people to come into Salisbury more in the evening (better car parking and new restaurants were popular responses)
- How people were particularly keen to see improvements to the river frontages.

Following the exhibition consultation continued, we had meetings with dozens of people and stakeholder groups. Since we began our local dialogue this had included conversations with:

- Local elected representatives: including senior councillors, ward councillors, city council councillors, John Glen MP, and of course Salisbury Area Board
- Local organisations, businesses, site neighbours and interested individuals: including the Civic Society, City Centre Management/BID, Cathedral and attending the South Wiltshire Business Expo
- The media: including regular contact over the last couple of years with the Salisbury Journal, Spire FM and BBC Wiltshire, with proactive contact to raise awareness of key milestones, such as the signing of the Development Agreement last year.

The local knowledge and thoughtful input from all of these people and organisations – had proven extremely valuable. The message received loud and clear from all of this dialogue is that the local community is excited by the opportunity, we now have to shape the future of the site, but that redevelopment

must be sensitive to the needs of the wider city, that the site's relationship to it will be crucial and that everything possible must be done to make sure that the benefits of the significant investment planned are felt by all – including independent businesses.

Consultation would continue this year and we will proactively seek further discussions with those mentioned and many others. We will however seek to increase the breadth and depth of consultation.

One of the ways we aim to increase the breadth of consultation is by giving young people who were under-represented at the public exhibition, the opportunity to have their say. They are the future of Salisbury, the people who will live with a transformed Central Car Park and Maltings in the years ahead.

The current intention is to hold a further public exhibition in autumn 2014. As with the previous one, this would be very well-publicised in advance, be staffed throughout by Stanhope's project team who would be on hand to discuss the information shown. There will be an opportunity to provide written feedback which we will give very careful consideration to.

In the next few months we will also be working on a website to keep people updated with plans and will also be sending news bulletins through the website and through the press. Contact and feedback forms were circulated at the meeting for people to provide their contact details, to receive future information.

#### Gary Bourne

The Maltings and Central Car Park redevelopment could act as a catalyst for regeneration, driving growth and benefiting the city as a whole. Salisbury would see high-quality new shops, restaurants and leisure opportunities; new homes; 500 to 700 full-time equivalent jobs; new and improved public spaces; enhanced connections to the Market Place, historic Salisbury and the wider area; the River Avon opened up as a feature, creating an exceptional waterside environment – all of this can be achieved with sensitive design that protects Salisbury's unique character and enhances the existing tourism offer.

As a result, Salisbury's position as a sub-regional shopping and cultural centre could be strengthened, the significant spend currently being lost to competing local centres could be reduced and visitor dwell times can be increased, benefiting independent businesses and the night-time economy.

Comments and questions were then received, these included:

- If you remove the long stay car parking spaces there would be nowhere for people to park when they go to London for the day, other than the train station car park which is usually full. Also to see a play and have a meal takes you over the 3 hour car parking limit. Answer: Allan Creedy,

Head of Sustainable Transport, Wiltshire Council: Transport forms a key part of the decision making process of this project. We cannot provide detailed answers at this stage, we are attempting to be as consistent as possible with existing policy. It has been part of the policy of the former Salisbury District Council and now of Wiltshire Council, that we do not have car parks full up with vehicles of those using the train to travel to London. There will be a significant number of car parking spaces, however these would be tailored to the retail needs of the city. Parking will form part of the ongoing consultation.

- Do you have a timeframe of when the planning application will be presented? Answer: There will be a masterplan for the whole site, however we will focus on the early stage works and what is deliverable in phase 1.
- Will the plans on display tonight be available online? Answer: The slides shown during the presentation will be available online as part of the minutes.
- Have you had any feedback from residents of other cathedral cities once the work has been completed? Answer: The Mayor of York gave us good feedback following the completed works there. As part of the process to chose a development partner, Wiltshire Council liaised with people from the communities of some of the other development cities.
- One of the first things that tourists want when they step of the coach is to use the toilets, will there be public toilets available near the coach interchange? Answer: There will be WC facilities. We have carried out a road survey and spoken to the coach and bus companies, it is our aim to encourage coach operators to stay in the city longer.
- When I drive my elderly parents to town, it usually takes us about 4 hours to get around, a 3 hour maximum stay in the car park would not be long enough. Answer: This is something that we would be looking at as part of the parking strategy.
- Will you be using British products and would there be opportunities for young people to work on the development? Answer: Yes we are

passionate about it and yes, there will be youth development opportunities.

- Has there been discussion with South West (SW) Trains regarding the parking for the train station. Young people are not interested in which shops you have here they want fast trains to jobs in London. Answer: We will be having discussions with SW Trains. The long term plan for the car park does not to cater for the needs of the train users.
- Which route would the construction vehicles use during the two phases? Answer: There are issues with site traffic, we would look into the options in detail and would enter into discussions with key stakeholder groups. There would be set delivery times to the site. This forms part of the consultation process, we will address any issues which arise.
- What percentage of the houses in the development would be affordable? Answer: We would look at the affordable housing figures shown in the Core Strategy, the exact figure is not known yet, this will form part of the masterplan.
- Why does the revised plan now include a coach park? Answer: During the consultation carried out previously, a coach park was requested, so we went out and surveyed the coach companies. We are listening to what people are telling us, and it seemed sensible to include a coach interchange in the project.
- The Transport Group wanted to see a coach interchange, so we are happy to see that one has been included within the design. What car parking provisions are the retailers requiring? Answer: We are carrying out detailed analysis at present. The new development will not be completely retail, we are happy to engage with your group. There would be 500 – 600 new spaces in phase 1.
- Does the plan provide for any other business sectors? Answer: There could be, but residential is the key, but we are dictated by the Core Strategy and by Planning criteria.
- Can you guarantee that the Library will stay in the city centre? Answer:

	<p>Yes we are looking at a number of options within the central city centre. As soon as we have the options, this will be part of the consultation.</p> <ul style="list-style-type: none"> <li>• Are there any plans for the Playhouse and City Hall? <u>Answer</u>: The council is looking at what can be done to City Hall as it is a War Memorial. We are in discussions with the Playhouse. Phase 1 would be the central car park section of the site and phase 2 would look at the rest of the development.</li> <li>• Do you have any stakeholders at present? <u>Answer</u>: No not at present, we have to attract new retailers to come into the city.</li> <li>• With regards to timings and your approach to quality, there are other developments going on in Salisbury which may or may not have an impact on this. The longer this site is sat there, Salisbury does not see any economic benefit. <u>Answer</u>: We are resourcing the project totally, we are incentivised to crack on with the project, but it is a completely privately funded scheme.</li> <li>• Do we need more shops in Salisbury, what are your thoughts on internet shopping? <u>Answer</u>: Due to the changing nature of the retail environment, things have changed. Larger retailers are reducing the size of their larger outlets due to internet trade. It is a case of capturing a balance and bringing new opportunities into Salisbury.</li> <li>• Will the site require pile driven foundations, if so how long will the work take? <u>Answer</u>: It is very likely piling will be needed on this site. There would be strict time restraints and modern high tech piling equipment would be used.</li> </ul>
5	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending the presentation.</p>
<p><u>Slides</u></p>	

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# The Central Car Park & Maltings



Page 42



The Old Market, Hereford





City Screens, York



Davygate, York









FRENCH CONNECTION

FCUK



The Collection, Lincoln





















Princesshay, Exeter



















Christ's Lane, Cambridge

























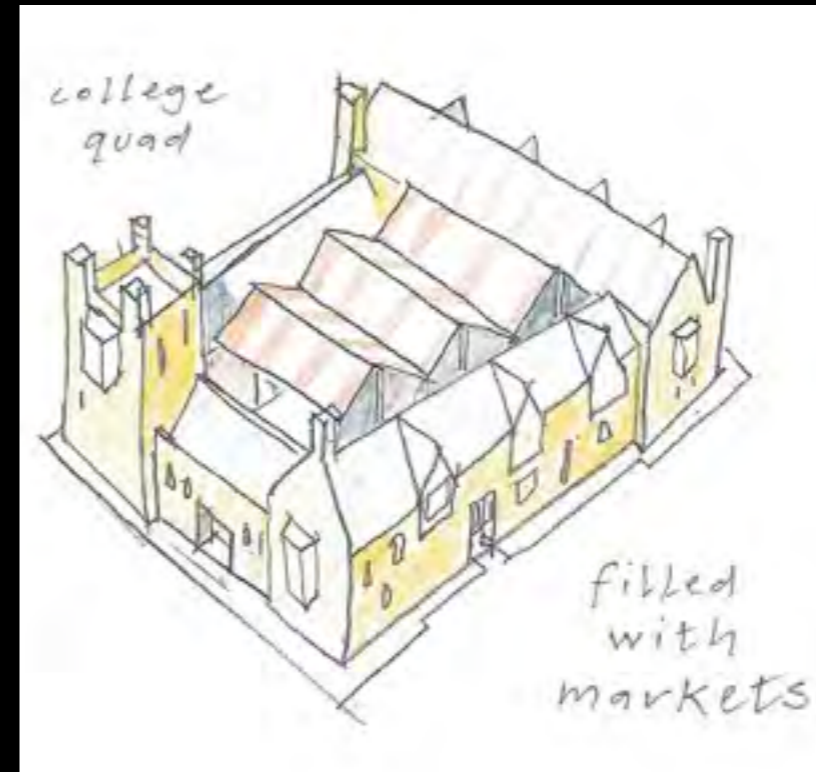
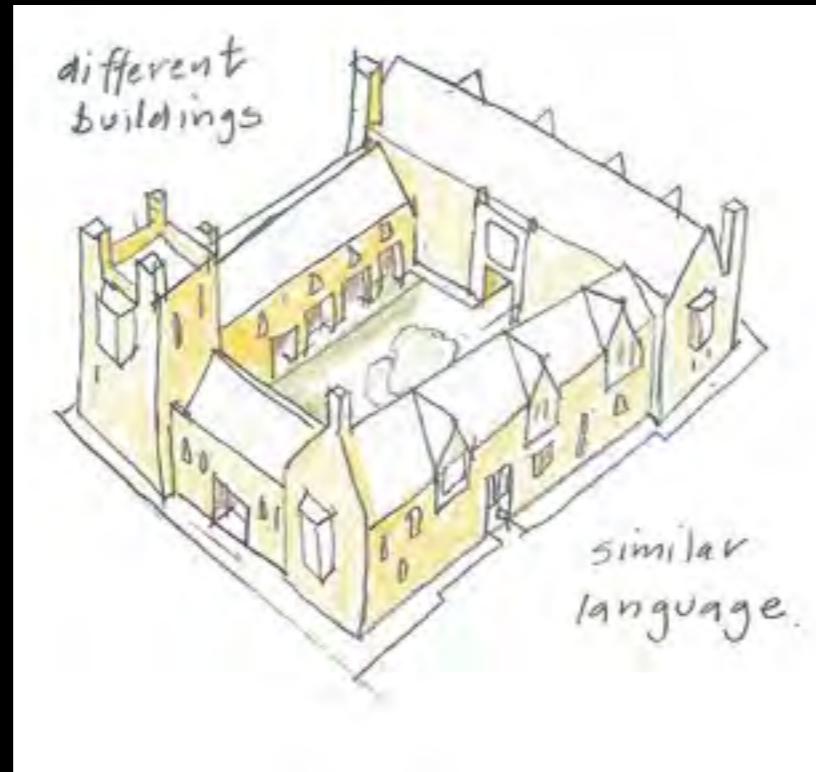














John Lewis















Bear Lane, London









Royal Road, London









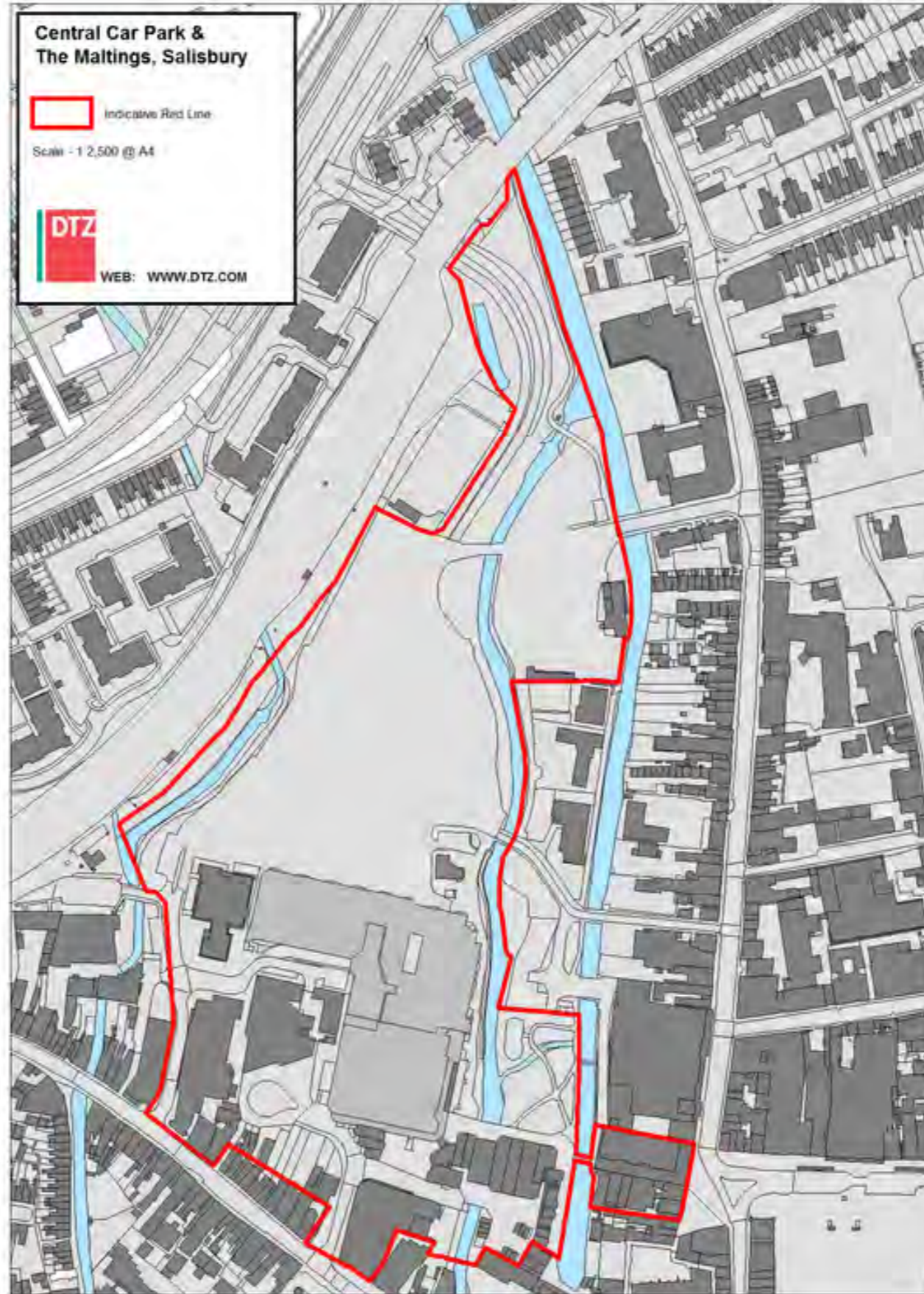


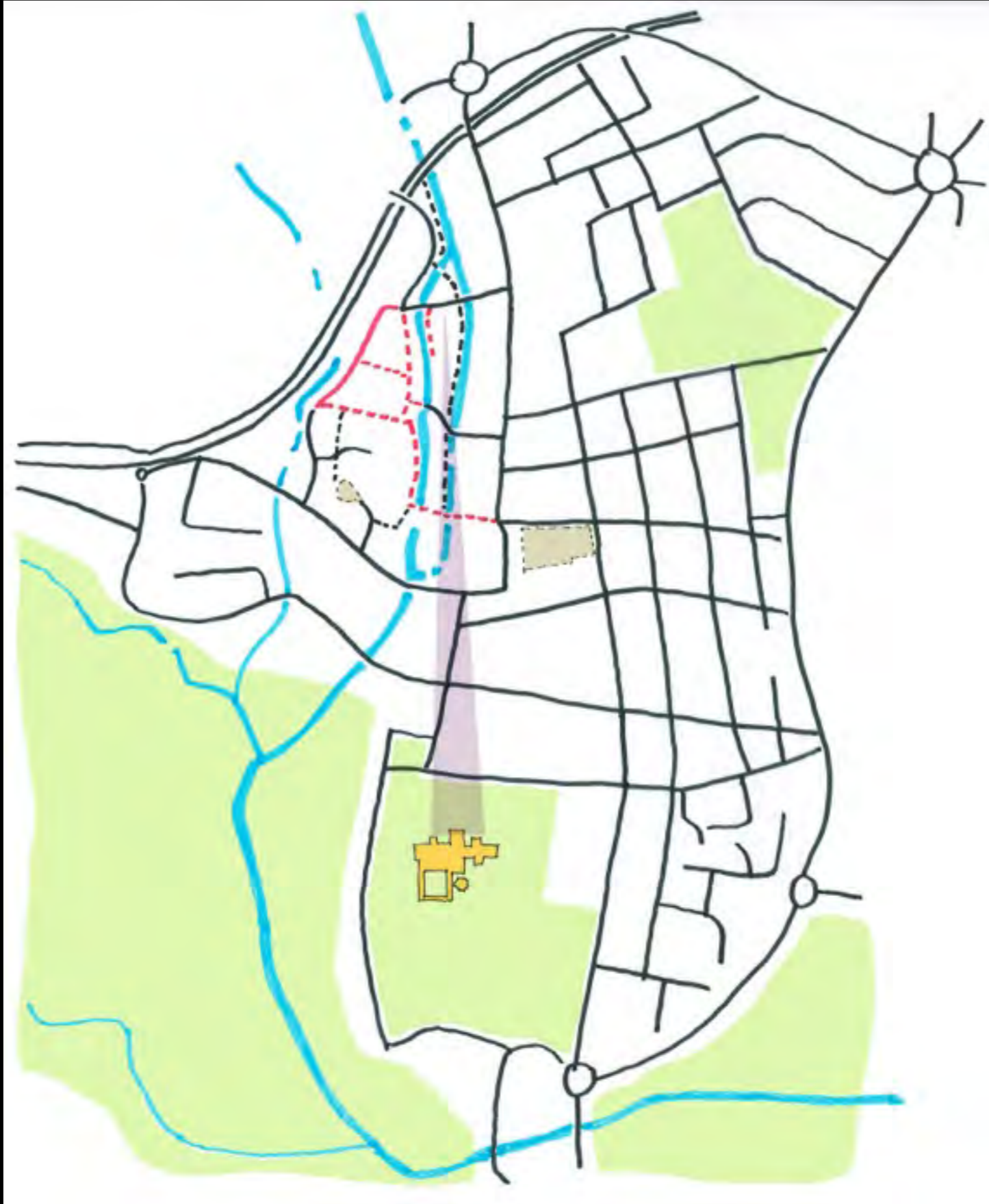
**Central Car Park &  
The Maltings, Salisbury**

 Indicative Red Line

Scale - 1:2,500 @ A4

 **DTZ**  
WEB: [WWW.DTZ.COM](http://WWW.DTZ.COM)





Connections & Street Patterns





Understanding Place





ING

BURGER KING

terstone's

YF57LBE

Rex Webster  
A TALENT CUT ABOVE

SONY  
Sony Centre

TRESPASS

HMAS

Shop Centre

The world's best camera in its waterproof smartphone





















PREZZO

CRANE STREET

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CREAM TEAS

The India Shop

ΑΠΟΚΗ

R A





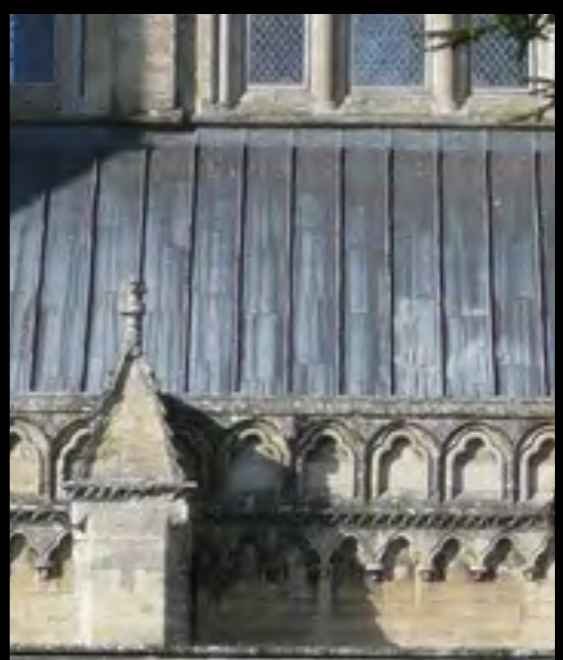




NUGGS 1268

NEW MENU  
BREAKFAST  
LUNCH &  
DINNER  
FULLY LICENSED  
ALL DAY  
EVERY DAY









## Problems & Opportunities





Market Walk

















Waterside Character





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Pragga 02





Preserving Green Spaces





Sainsbury's - Facade and Streetscape





Views of the Cathedral





Tesco Redevelopment









Carpark - Public Realm









Northern Entrance



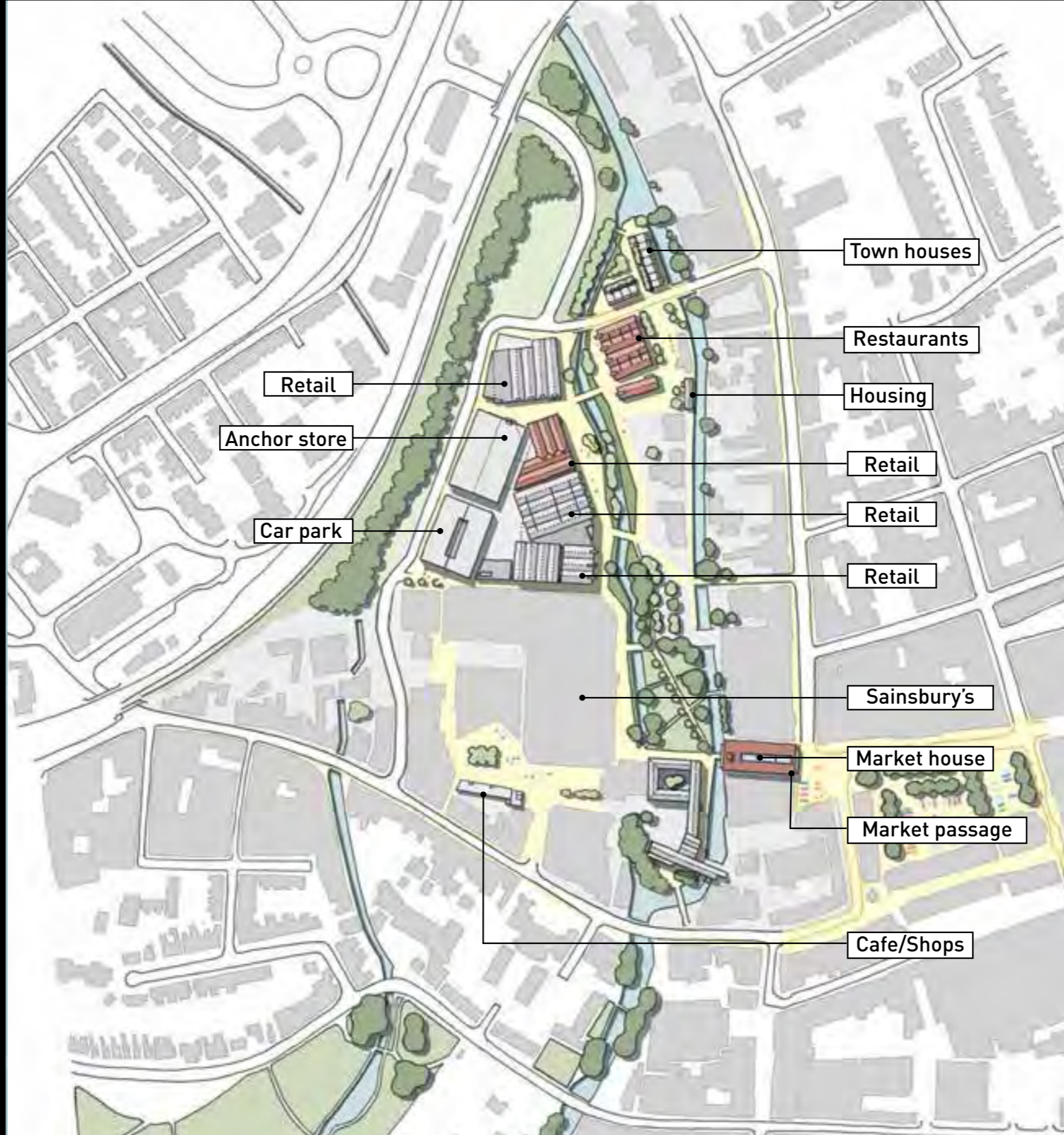






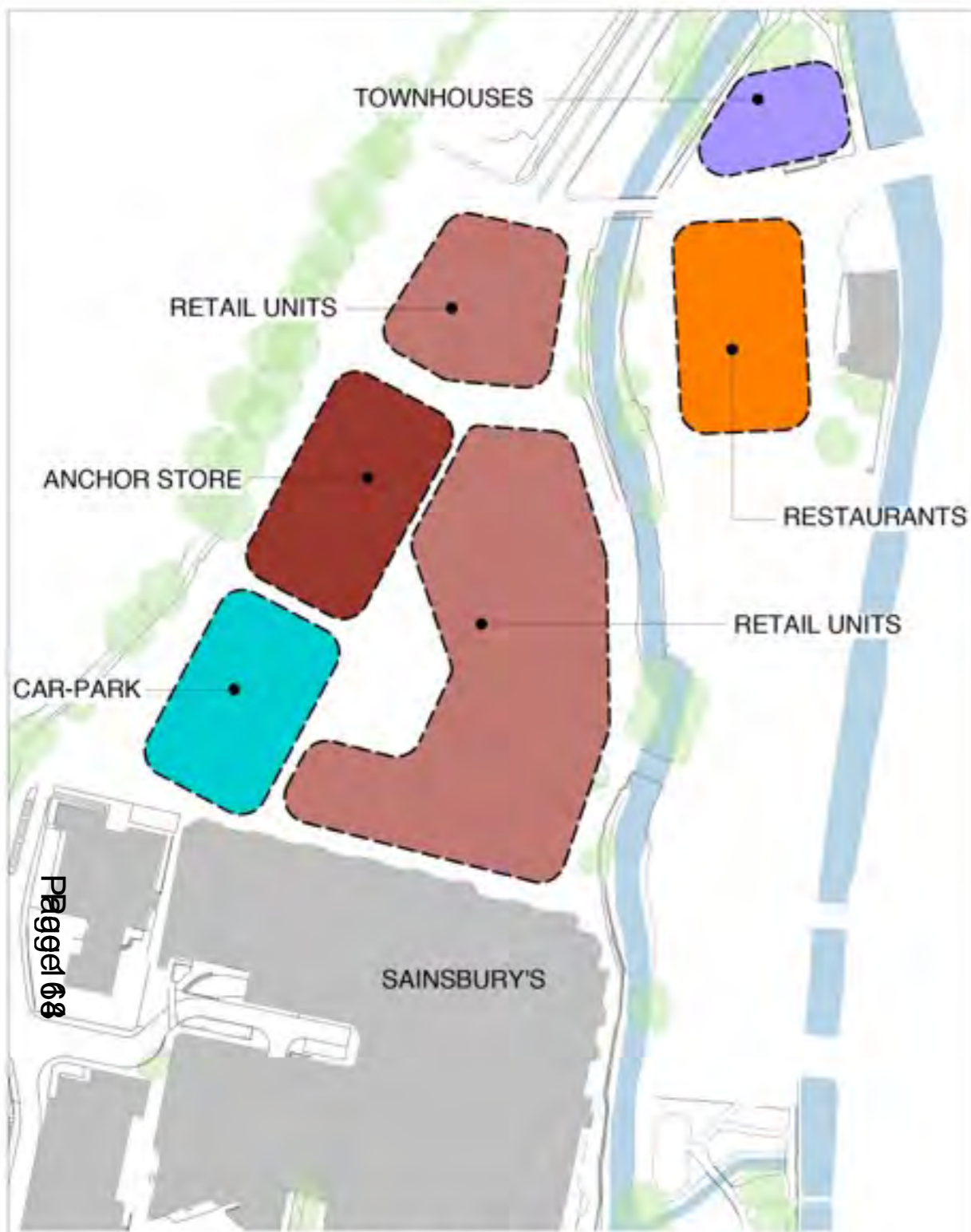
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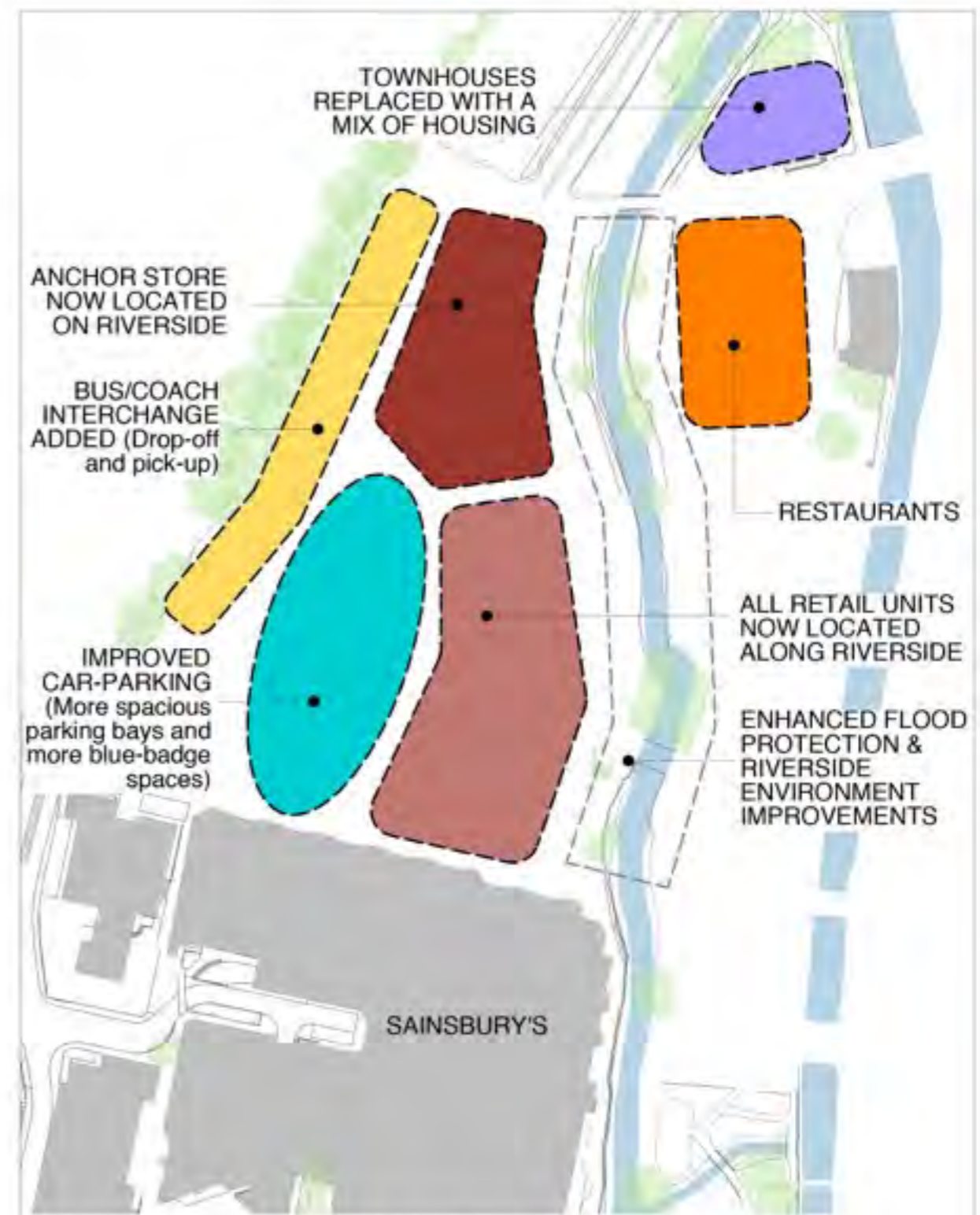
## 2012 Masterplan





**ORIGINAL PHASE 1 STRATEGY**  
SALISBURY - CENTRAL CAR PARK AND THE MALTINGS

December 2012



**REVISED PHASE 1 STRATEGY**  
SALISBURY - CENTRAL CAR PARK AND THE MALTINGS

March 2014

Revised Strategy Following Consultation









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# Hereford Consultation



# Welcome



- Stanhope, in conjunction with Wiltshire Council, is pleased to welcome you to the public exhibition about the once in a lifetime opportunity to revitalise The Mallings and Central Car Park
- The following exhibition contains information on our evolving plans for retail, leisure and housing development in this important quarter of historic Salisbury
- Please take some time to review our evolving ideas. A member of the project team will be happy to talk through these in more detail should you require
- Your opinions are important to us, so please complete one of the questionnaires provided

**STANHOPE**  
The Mallings and Central Car Park

# Quality of place



- Respect and build upon Salisbury's character, charm and quality of life
- An enhanced public realm for Salisbury
- Not a shopping centre but a truly mixed-use quarter to the city including retail, leisure, civic uses and housing
- The proposals will enhance the character of Salisbury and ensure its status as a regional city of importance
- The scale, composition, architecture and materials will respect the historic fabric of the city

**STANHOPE**  
The Mallings and Central Car Park



# Salisbury Consultation



# The Central Car Park & Maltings

# Agenda Item 8

## Wiltshire Council Information Item

<b>Subject:</b>	<b>Recycling success means mini recycling sites are no longer needed</b>
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### Summary of announcement:

The success of Wiltshire's kerbside collection of plastic bottles, cardboard, paper, cans, textiles, glass bottles and garden waste has led to a review of the county's mini-recycling sites.

Households across Wiltshire recycled more than 68,000 tonnes last year through the kerbside collections, including garden waste. 36,000 tonnes of this came from the black box and blue lidded bin collections meaning the smaller recycling sites in the county are now used very little – less than 3,000 tonnes is expected to be collected through the mini recycling sites this year.

Since the introduction of the new kerbside collections there has been a sharp fall in the amount of waste being taken to mini recycling sites, such as those in car parks. As a result, the remaining 126 mini-recycling sites in Wiltshire will be removed, with the money saved by reducing this service duplication being ploughed back into vital council services.

Signs informing people about the proposed changes will be displayed from early April, and the sites will close from 5 May. Recycling bins will be removed from the site before the end of May.

Any households without a blue lidded plastic bottle and cardboard bin or a black recycling box, can obtain one by contacting the council. Households can also have up to two black recycling boxes for recycling paper, glass, cans and textiles. On occasions where households have more recyclables than can fit into two black boxes, we ask that the extra materials are separated out into carrier bags and placed out for collection alongside the black box (mixed materials may not be collected). Anyone who feels they do not have space for extra bins or boxes can contact the council to discuss alternatives.

The key messages are:

- All mini recycling sites in Wiltshire will close on 5 May 2014 and the bins will be removed from the sites shortly afterwards.
- The sites collect materials that we already collect through the black box kerbside service. It is therefore a *duplication* of service.
- The use of these sites has declined dramatically over recent years, as the council has invested in more kerbside collections – we collected 36,000 tonnes of dry recyclables through the kerbside services last year, compared with less than 3,000 tonnes collected via the mini recycling centres.
- Householders can have up to two black boxes for their glass bottles and jars, newspapers, magazines and telephone directories, food and drinks cans and textiles. Any excess recycling can be placed out in carrier bags (one material type per carrier



## ***Wiltshire Council Information Item***

bag please – mixed materials may not be collected). Residents unable to manage black boxes can be offered smaller black baskets with handles.

- Sites will be regularly cleaned after the containers have been removed to manage any littering or flytipping issues that may occur in the short term.

## **Wiltshire Online Programme – Broadband Update Salisbury May 2014**

### **Highlight**

- **Homes and Businesses in Salisbury can now order superfast broadband**
- In April and May the Wiltshire Online programme will install over 20 new structures serving over 1300 premises in Salisbury
- We will bring superfast broadband to over 10,000 homes and businesses by June 2014
- A new postcode checker will be live on the Wiltshire online website w/c 19<sup>th</sup> May
- Residents should contact their current Internet Service Provider for more information about ordering new services

### **GWB Broadband rollout summary**

Wiltshire Council is working in partnership with South Gloucestershire Council as part of the Great Western Broadband (GWB) delivery project.

The partnership will ensure that By March 2016 at least 91% of all premises across Wiltshire are able to access superfast broadband (24Mb+) and that all premises in the intervention area are able to access a minimum standard broadband service (2Mb+).

### **How to order better broadband**

Wiltshire Online is bringing an improved broadband infrastructure to Wiltshire. This infrastructure will be used by Internet Service Providers (ISPs) to offer a range of broadband packages to customers. If current broadband package meets the needs of the user, then there is no need to do anything. However, if the user wants more than they are currently receiving (for example faster speeds), they will need to upgrade their existing package.

Although BT are installing the infrastructure, Wiltshire Council are providing an open network which means a wide range of ISPs will be given the opportunity to provide their services across the improved network. However, please note that the decision to offer services will be down to each individual ISP according to their business model and is outside the control of this project.

For more information about speeds and the different factors that affect the final speeds a user receives and what it means, please check the FAQs on the Wiltshire Online website – [www.wiltshireonline.org](http://www.wiltshireonline.org).

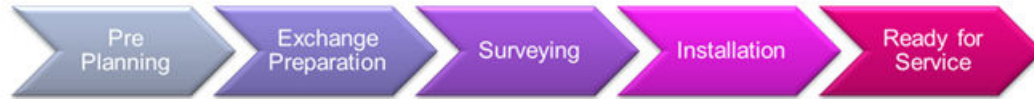
To check out the best deals on offer, there are multiple broadband comparison sites that users can check on what ISPs are offering. Visit the Ofcom (Office of Communications) website that provides access to Ofcom accredited comparison websites:  
<http://consumers.ofcom.org.uk/price-comparison/>



## Deployment stages

To deliver fibre broadband requires the completion of a number of stages. As with any complex and wide scale infrastructure deployment there are areas which will be delivered earlier than others as the time it takes to work through each stage will vary from street to street, parish to parish. The rollout is due for completion in Spring 2016.

Below is a breakdown of the stages involved



The rollout is being designed to ensure the network provides the greatest possible coverage of superfast broadband with the available funding. We are taking into account many factors, including geography, planning requirements and the location of the existing telecoms infrastructure. These factors will dictate the order of the rollout. This approach will ensure the best value for money, but it does mean that we cannot prioritise specific locations and deviate from how the network will be rolled out across the area, as doing so would result in a time-consuming and costly project, and would ultimately reduce the number of premises to which we are able to deliver superfast broadband.

## Broadband in Salisbury

Wiltshire Council is continuing to work in the Salisbury area with further infrastructure deployment in progress. The Wiltshire Online website ([www.wiltshireonline.org](http://www.wiltshireonline.org)) is intended to be the first port of call for any member of the public. We will regularly update the website throughout the course of the programme.

**Crime and Community Safety Briefing Paper  
Salisbury Community Area Board  
15th May 2014**



**1. Neighbourhood Policing**

**Team Sgt:** PS Richard Goodman

**City Centre**

Beat Manager – PC Dave Ballard

PCSO – Shellie Norton

PCSO – Lucy Stonestreet

PCSO – Hannah Milburn

**Friary & Southampton Rd**

Beat Manager – PC Mike Parrott

PCSO – vacant



**Team Sgt:** PS Dave Whitby

**Castle Rd & Bishopdown**

Beat Manager – PC Simon Davies  
PCSO - Nicola Clark

**Bemerton Heath**

Beat Manager – PC Juliet Cox  
PCSO – vacant  
PCSO – Gemma McIndoe

**St Paul's & Churchfields**

Beat Manager – PC Emma Higgins  
PCSO – Stephanie Biggs

**Harnham**

Beat Manager – PC Fritz Macaulay  
PCSO – Simon Ward

**2. NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

**3. Performance and Other Local Issues**

This month saw the introduction of a revised geographic policing model and further flattening of our management structure. The ranks of Chief Superintendent and Chief Inspector have been removed. Salisbury Hub which incorporates Salisbury, Amesbury & Warminster policing sectors (each of which comprising of three community areas) and denoted by the green area on the map below, sits under the command of Superintendent Charlie Armstrong. She now has control of *all* policing resources within that geographic area. We are currently working together to pilot a new scheme of service demand reduction at Salisbury which will see a particular focus upon repeat callers, prolific offenders and repeat victims of crime within our Neighbourhood Teams. The clear aim being crime prevention and improved service delivery through effective local problem solving.

I look forward to introducing Supt Armstrong and my replacement, Inspector Dave Minty, to you in due course. We remain on course for the decommissioning of Wilton Road. The movement of our teams is scheduled throughout the month of June. As previously discussed, neighbourhood, public facing front counter and investigation will be located at Bourne Hill; response operating out of police estate at Amesbury. New build custody will commence at the old engine shed site currently accessed via Cherry Orchard Lane Salisbury. Those sites will be clearly signposted as police stations and police custody unit respectively. Specific public briefing around these arrangements will take place at City Hall on 19<sup>th</sup> May by Wiltshire Police; The Police & Crime Commissioner; Wiltshire Council and University Technical College.

The longer term campus project remains on schedule at Five Rivers with the appointment of a primary contractor. Longer term, all uniform (i.e. Neighbourhood & Response Teams) will operate from the Community Campus, co-located with our partners at Wiltshire Council. The overall performance picture is encouraging for all crime categories at what is the start of a new performance year.

### **CRIME & DETECTIONS compared to previous year**

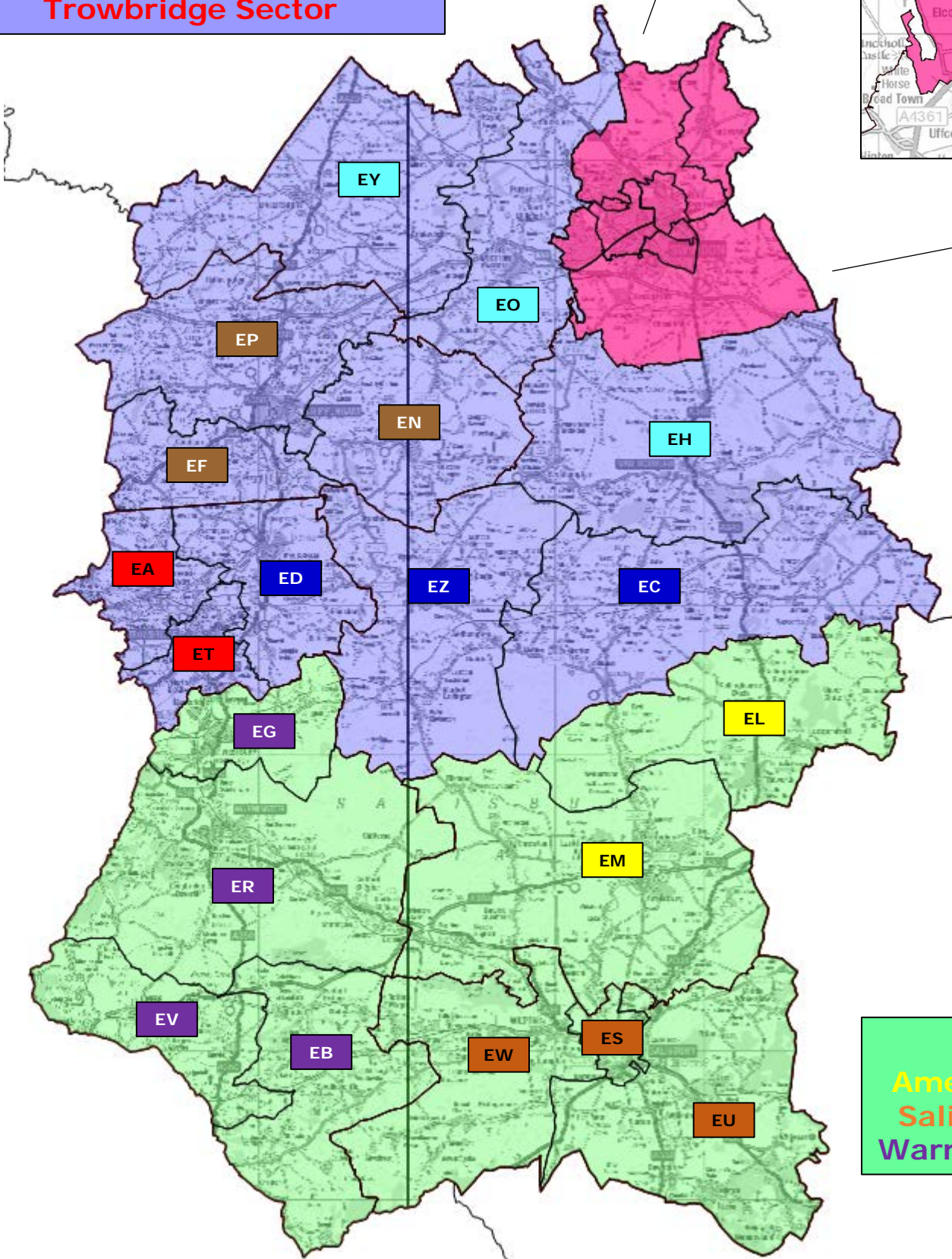
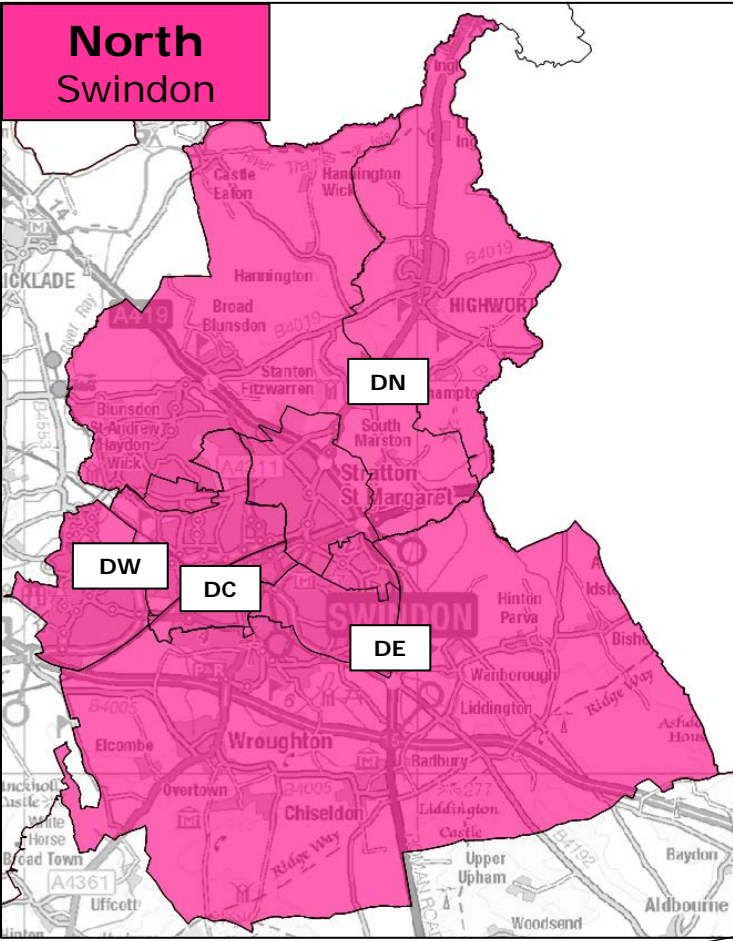
<b>ES Salisbury NPT</b>	<b>Crime</b>				<b>Detections*</b>	
	12 Months to March 2013	12 Months to March 2014	Volume Change	% Change	12 Months to March 2013	12 Months to March 2014
Victim Based Crime	2837	2562	-275	-9.7%	28%	25%
Domestic Burglary	65	56	-9	-13.8%	23%	23%
Non Domestic Burglary	219	219	+0	+0.0%	9%	12%
Vehicle Crime	266	204	-62	-23.3%	5%	11%
Criminal Damage & Arson	651	548	-103	-15.8%	24%	19%
Violence Against The Person	560	552	-8	-1.4%	46%	38%
ASB Incidents (YTD)	2343	2084	-259	-11.1%		

\* Detections include both Sanction Detections and Local Resolutions

**Andrew Noble**  
**Inspector**  
**Salisbury & Southern Wiltshire Community Areas**



**Central**  
**Royal Wootton Bassett Sector**  
**Chippenham Sector**  
**Devizes Sector**  
**Trowbridge Sector**



**South**  
**Amesbury Sector**  
**Salisbury Sector**  
**Warminster Sector**



**WILTSHIRE COUNCIL  
SALISBURY AREA BOARD**

**15 May, 2014**

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**Review of community area partnership arrangements in Salisbury**

**1. Purpose of the Report**

1.1 To recommend new partnership working arrangements for the City.

**2. Background**

2.1 A review of SCCAP was launch in June 2013 and the conclusions were reported to the Board on 12 September 2013 ([download report](#)).

2.2 The Board called for a consultation workshop to be convened to recommend how community activity may be better coordinated and supported across the City. The Workshop took place at the City Hall, Salisbury on 7th March 2014 – a report on the outcome of the workshop is attached.

2.3 The Area Board subsequently agreed to withdraw funding from SCCAP from 1<sup>st</sup> April 2014.

2.3 The proposals presented in this report were subsequently considered by Salisbury City Council's Services Committee on 7<sup>th</sup> April who supported the approach and agreed to work with the Board to implement the new arrangements.

**3 Moving forward**

3.1 In order to move forward with the commitment to help improve coordination and support for community led activity in the City, the Area Board is now asked to consider proposals based on the outcome of the review work undertaken so far.

**4 New partnership arrangements for Salisbury**

4.1 Building on the outcome of the review and consultation workshop, it is proposed to move away from a formal organisation-led partnership approach towards an open approach that supports and coordinates the work of existing community groups, focusing on:

- Supporting existing and new groups in the City, rather than duplicating or controlling activity.



- Encouraging and supporting practical community-led actions and projects delivered by existing or new community groups
- Stimulating community-led activity around priorities set by the community itself.
- Building stronger relationships, making connections and improving communication between existing community groups
- Enabling existing groups to come together and link-up around shared priorities for action in Salisbury.
- Bringing together the Salisbury Area Board and Salisbury City Council to enable, facilitate and support this new community-led approach.

4.2 This new approach will support, coordinate and link-up the activities of existing groups in the City – such as business, faith, charity, health, sports, arts, youth, environmental and social groups. It will be an open devolved network – with all groups welcome. The new approach will aim to encourage the delivery of agreed community priorities by helping local groups to deliver practical local projects. This will be encouraged, facilitated and supported by the Area Board and the City Council through grants, advice, support and practical assistance where needed. Get-togethers or meet-ups will be informal, issue based and action focused with groups participating if and when they see they have a shared interest in the issue concerned. This will be supported by ad-hoc task and project groups around specific issues, priorities and projects.

4.3 The approach is to be community-led and work in partnership with the Area Board and City Council.

4.3 Key to this new approach will be improved communication and networking facilitated by:

- A small, informal group to coordinate the development of the network
- Improved and shared use of social media and regular email contact facilitated by community reporters
- Periodic informal meet-ups and social events
- Team working based around the facilities at the new Salisbury Campus
- Asset mapping and resource sharing across the City
- A biennial priority setting and action planning conference based on the Salisbury JSA – a new approach to community planning that will help initiate and focus community action.

## 5. Next steps

5.1 The proposals set out in this paper mark a significant change in emphasis but build upon and evolve from the good work initiated by SCCAP in 2008. If members of the Area Board are supportive of the approach described here,

then an inaugural meeting of the key partners will be organised to agree how to move forward.

## **6. Recommendation**

1. That a new network based approach that coordinates and supports the work of existing community groups is supported based on the principles set out in this paper.
2. That a small, informal group be established to coordinate the development of the network
3. That a member of the Area Board is nominated to attend the coordination group meetings
4. That discussions be held with existing partnerships, networks and community groups to help build commitment to the new approach

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# New partnership arrangements for Salisbury

Report of the outcome of a roundtable discussion held at City Hall, Salisbury on 7<sup>th</sup> March 2014

## Present:

Wiltshire Council	Cllr Ricky Rogers, Cllr Mary Douglas, Cllr Ian Tomes, Steve Milton and Ariane Crampton.
Salisbury City Council	Cllrs Michael Pope, Mike Osment, Patricia Fagan, Margaret Willmot, Tom Corbin, Caroline Corbin and Annie Child (Assistant Clerk).
Wiltshire Vision	Richard Walters
Salisbury BID	Amanda Newbury
Salisbury Greenspace Partnership	Nicola Lipscombe
Salisbury Arts Centre	Simon Morris
Salisbury Festival	Helen Neal
Salisbury Playhouse	David Orme
RSA	John Potter
WfCAP	Laura Pictor
SCCAP	Debrah Biggs

## Introduction:

The roundtable was arranged by Salisbury Area Board to discuss and agree new community partnership arrangements for the City. The board had drafted a proposal that was presented at the start of the meeting – [view online](#). In brief, this proposes a new local partnership arrangement that:

- moves away from a formal organisation-led approach towards a more open network of existing community groups
- focuses on supporting existing community groups in the City, rather than duplicating or controlling activity.
- works alongside and in partnership with the Area Board and City Council.
- focuses on encouraging and supporting practical community-led actions by existing community groups
- builds stronger relationships and improves communication between existing community groups
- brings community groups together to identify shared priorities for action in Salisbury and provides a way of coordinating action to take those priorities forward.
- encourages community-led activity at neighbourhood level by supporting existing neighbourhood groups.

The Board's proposed partnership model is summarised below:

- Establishing a small, informal group to coordinate and represent the network
- Improved use of social media and regular email contact
- Adopting a thematic and issue based approach
- Periodic informal meet-ups and social events
- Asset mapping and resource sharing across the City



- A biennial priority setting and action planning conference linked to the Joint Strategic Assessment for Salisbury

### **Points emerging from the discussions:**

Following discussion of the proposed approach around tables, the following points were reported back:

- Broad support for the overall approach and direction of travel
- Welcome the focus on supporting existing groups
- Appreciate the work that SCCAP has done to establish a local partnership approach and produce a community plan.
- There is a need for arrangements to span strategic and local issues and to work collaboratively across community areas
- Thematic approach welcomed, important to work with interested groups to tackle local themes – such as flooding, young people, etc.
- Important to establish effective communications channels – possibly supported by community reporters
- Make use of the established and well recognised ‘Our Community Matters’ branding and media channels.
- Important to consider how this will be resourced, project funding is available but support to maintain the network not yet established.
- Salisbury City Council very effectively engaged with thematic work and opportunity to build more effective partnership with the area board
- Important to support and build on existing work in the City – get the right groups to lead on specific themes.
- Is there available revenue funding to support the approach?
- Flexibility is key to making the new arrangements work effectively.
- Wessex Community Action still a key local network for the VCS and this should be incorporated into new arrangements
- Could a collaborative approach to supporting the new arrangements be developed with different groups leading on different themes?
- Whatever arrangement is adopted can it keep bureaucracy to a minimum and focus on doing things.
- Would there still be a Chair or would there be leads for different areas of work?
- Direct available resources at projects and not admin.
- Is there adequate funding to support local projects? The area board funding is limited and capped at £5k per project – is this enough?
- Would SCC be open to a request to help coordinate the approach? They have not been formally approached.
- Theme groups need to be rationalised to remove duplication and overlap, but they do have an important role.
- Will the SCCAP database be available if they are no longer leading the work?
- Can the event on 27<sup>th</sup> March at the Arts centre be used to promote the new approach and build awareness?
- New arrangements may be able to help facilitate the development of a Neighbourhood Plan for the City.

**WILTSHIRE COUNCIL  
SALISBURY AREA BOARD**

15 May 2014

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**What matter to you in Salisbury?  
Conference report – local priorities for action**

**1. Purpose of the Report**

To update members on the outcome of the ‘What matters to you?’ conference held at Salisbury Arts Centre on 27 March, 2014 and to recommend that the Area Board uses the outcomes from the event to stimulate local action and to inform its priorities for the next two years.

**2. Background**

The ‘What matters to you?’ conference was held on 27<sup>th</sup> March and over 150 members of the public and partner agencies took part. The event focused on the data set out in the [Community Area Joint Strategic Assessment 2014-16](#), and used themed roundtable discussion to identify local priorities underpinned by JSA evidence. All participants had an opportunity to vote on the priorities and the results are set out in this report. Following identification and agreement on the priorities the themed roundtables then looked at practical community-led actions that could be taken to address the issues.

The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide the basis for community-led action and projects over the next two years
- Inform (or become) the community plan for the area
- Provide the Council and partners with a clear focus for actions

The Area Board is now invited to review the priorities and agree how it wishes to initiate and coordinate action working with partners, community groups and the public.

**3. Priorities identified**

The priorities identified at the event are set out at Appendix 1. These will be available to view on screen at the meeting.



#### 4. **Moving forward with community-led action**

To address the priorities, the Area Board will need to use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also need to use its delegated resources to initiate and support community-led projects. Some of the actions will be easier to address than others and it is important to target areas where tangible outcomes and progress can be delivered. This will help to capitalise on the enthusiasm and momentum generated by the event.

The event generated a huge number of practical ideas and projects that can be taken forward by the community in Salisbury. The local project ideas prioritised by participants are attached as Appendix 2.

#### 5. **Recommendations**

- That the Area Board adopts the priorities identified by the 'What matters to you' community event and works to facilitate local action to tackle those priorities.
- That the Board considers earmarking funding to promote, initiate and support community-led action around the selected priorities.
- That the Board considers appointing a lead member to champion any priority (priorities) adopted.
- That the Area Board makes a Big Pledge to champion a particular project or issue.
- That reports are submitted to the Board on progress made to address the priorities to ensure that positive outcomes are delivered.

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Report Author: Steve Milton, Salisbury Community Area Manager  
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E-Mail: [steve.milton@wiltshire.gov.uk](mailto:steve.milton@wiltshire.gov.uk)

## Agreeing our priorities

Results of voting

## Children and young people

1. More services for children commissioned for physical and mental health	15%
2. Addressing skewed statistics of KS4 achievement by mapping where Salisbury secondary school children actually come from and go to	7%
<b>3. More investment in areas where there is high deprivation</b>	<b>31%</b>
4. Map key areas of need causing crisis in provision and systematically target to address this with statutory and voluntary services	20%
5. Must have professional youth work and a universal offer	28%

## Community safety

1. CCTV to be maintained (currently being reviewed)	33%
<b>2. Ensure community and partners work together to inform protect and support elderly &amp; vulnerable people around issues of community safety</b>	<b>34%</b>
3. Cycle Safety campaign to educate all road users including pedestrians	33%


## Culture

<b>1. Enable greater numbers of people to access the arts, specifically marginalised groups that for various reasons may be prevented from doing so.</b>	<b>41%</b>
2. Ensure The Maltings development enhances the cultural offer, thereby enriching the economy of the city.	33%
3. Improve the visibility of the arts with better marketing of what's on in the city and how people can get involved.	26%




## Economy

1. Increase tourism by providing a better welcome for visitors e.g. "Medieval Salisbury" market the City to local, national and international visitors	29%
<b>2. Increase skills in life sciences, advanced engineering, manufacturing, food &amp; drink, financial services and languages</b>	<b>33%</b>
3. Change perception of job opportunities in the City with more professional career paths	10%
4. Communicate and promote the strengths and opportunities in Salisbury	9%
5. Promote retail vitality in City Centre	18%




## Environment

1. Protect and replace trees across the community area and raise awareness to their value.	5%
2. The Area board needs to take an integrated approach to transport, health and environment.	28%
3. Prevent further development in the flood plain.	22%
4. Protect and enhance rivers/green corridors	15%
<b>5. Encourage and support community engagement in the protection, management and enhancement of green space networks</b>	<b>30%</b>




## Health and wellbeing

1. Promote social support and activities for carers and volunteers, especially those over the age of 80.	5%
2. Promote support for accessible local services for all, making best use of local networks to ameliorate the fragmentation of local public transport.	20%
3. Develop programs for integrated activities and support for those with dementia, other mental health issues, able bodied and differently abled.	27%
4. Deliver more intergenerational programs across the community area.	5%
<b>5. Promote more outdoor and cultural opportunities that support health and wellbeing.</b>	<b>43%</b>



## Housing

1. Encourage the delivery of housing by being less hostile to change and not always saying 'NO'	13%
2. Use the Localism Act to allocate land and specific dwelling types	16%
<b>3. More Council owned and managed quality housing to provide increased secure tenancies for those on lower incomes.</b>	<b>53%</b>
4. Ensure most at risk, previously homeless, are placed in 'Vulnerable' category of the Wiltshire Allocation Policy	17%



## Leisure

- 1. Need a network of local clubs and organisations to raise awareness and provide support 14%
- 2. Recognising and encouraging informal opportunities for leisure 6%
- 3. Joined up cycleways to increase the attraction and safety of cycling in the city 52%**
- 4. Targeting activities in identified areas of need 20%
- 5. Increasing awareness and opportunities for volunteering 8%



## Transport

- 1. Need to ensure there is long term parking available as well as short term. 20%
- 2. Need an improved approach to traffic management including use of shared space 19%
- 3. Coach parking – Need a practical and sensible new coach park with toilets or the current one kept 21%
- 4. Air Quality – The new plan needs to address short journeys making it attractive to walking and cycling 38%**
- 5. Ensuring that the real time information system works as well as signage for car parks. 2%



## Our community

- 1. Make it easier for people to volunteer, more flexible, less bureaucratic, more rewarding and properly supervised and costs recognised 14%
- 2. Work on raising the aspirations of our more deprived areas and make them feel part of the whole 37%**
- 3. Make consultation more meaningful and transparent and feed back to residents why certain decisions have been made 30%
- 4. Make efforts to involve a greater diversity of residents and to make them feel welcome and valued 20%



Thank you, your ideas will be included in our write-up and sent to everyone here tonight.





# Project ideas

## Children and young people

- Family treasure hunts
- Into work - apprenticeships campaign.
- Have-a-go - local sports and social clubs in the City offer taster sessions .
- Summer activity camp subsidy scheme - to target those who cannot afford to take part
- Summer skills - a week of arts activities based around performing and theatre skills. Culminates with a show for family members.
- Family orientated community festival
- Alternative sports club .
- Street Cup - a range of urban street based games and competitions. A street is closed to enable competitions to take place during a day of activities.
- Doorstep Sports – extend the idea to other areas
- Time credits - an hour for an hour.
- Sixth form and college volunteer scheme – the impossible.
- Young people’s network – where they decide what they want.

## Community safety

- Support for Community Associations – residents of an urban neighbourhood come together to agree common priorities and coordinate local action.
- Missing voices – using discussion groups and video to enable people to tell their own stories and highlight the issues they face
- Local Safety Group – residents of a settlement come together to work with schools, police and other partners to address safety concerns with positive community-led actions
- Local resilience forum/plan to address flooding and other risks

## Culture

- Focus on a neighbourhoods with higher levels of inequality and have a week’s worth of arts events and participation – taster events billed as ‘Salisbury LIVE’ – focus on the ‘live’ aspect. Have all the main arts organisations involved i.e. one act from a play at the Playhouse as a ‘taster’
- Using non-arts spaces for big outdoor, live events that everyone can take part in
- Moveable museums – peripatetic exhibition that can be staged almost anywhere
- Create a heritage/arts trail – link up to the new heritage panels in market place
- Family treasure hunts – geocaching







# Project ideas

## Housing

- Council to enable the building of more low cost housing/assured tenancies in the City.
- Neighbourhood Plan to identify public sector owned land suitable for local housing schemes.
- Derelict /under-utilised sites - public and private - to be included in Neighbourhood Plan (many small sites can add up to significant dwelling numbers).
- Any new dwellings are to be WELL DESIGNED with living at home assistance and technology in mind.

## Leisure

- Implement the cycling elements of the Salisbury Vision transport plan.
- Opportunities for local community involvement and volunteering
- Online directory of community activities and opportunities
- More community networking – opportunities for clubs to come together. Taster day? Freshers fair style event? Linking two groups – e.g. photography group attending a sports club event to take photos.
- Targeting activities at children/young people in deprived areas (e.g. Bemerton). Good example in The Friary (Doorstep Club) but requires lots of funding up front.
- Outdoor fitness equipment provided – a green gym
- Informal social clubs / opportunities

## Transport

- Maintain adequate long term parking as well as short term spaces
- Need an improved approach to traffic management including use of shared space
- Coach parking – Need a practical and sensible new coach park with toilets or the
- Air Quality – The new plan needs to be prioritised
- address short journeys making it attractive more attractive/safe to walk and cycle
- School travel plans
- Substantial scheme bid for cycling paths.
- Ensure that the real time information system works as well as signage for car parks.

## Our community

- Local place, staffed for advice support and info with social area and skills sharing
- Neighbourhood swap shop or yard sale
- Community apple pressing/community growing/seed plant swaps
- Fields/churchyards of dreams – wildflower meadows
- Shared harvest/edible places
- Upcycle housing
- A children's/family festival
- Mission possible - volunteer task groups to tackle anything
- Neighbourhood wardens
- Chatting/fun consultation
- Simple/accessible newsletters



**Wiltshire Council**

**Salisbury Board**

**Date of meeting**

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**Subject: Local Highways Investment Fund 2014 – 2020**

**Report Author: Parvis Khansari, Associate Director Highways and Transport**

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## **Executive Summary**

Wiltshire Council has recently approved a major programme of investment in highway maintenance over the next six years which will see a significant improvement in the condition of the county's highway network.

The investment is being targeted at those roads in worst condition, and will include minor roads as well as the main roads. An initial assessment based on road safety information and road condition data has been used to prepare a list of priority sites for treatment in 2014/15 in each community area (see **Appendices 1 and 2**).

A provisional list of sites for potential treatment until 2020 has also been prepared for each community area (see **Appendices 3 and 4**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, but it will need to be reviewed annually as the rate of deterioration of individual roads may vary because of weather and local conditions.

## **Proposals**

Area Boards are asked to consider the list of proposed highway maintenance schemes in their areas for 2014/15, and agree the final list for implementation.

The list of potential schemes for future years could also be reviewed, and consideration given to priorities for treatment in 2015/16. A draft list of sites will be prepared for comment later this year, but an early indication of local priorities would be helpful.

## **Reason for Proposal**

Wiltshire Council has a major programme of investment in highway maintenance over the next six years, which will see a significant improvement in the condition of the county's highway network.



The views of the Area Board are important in helping identify local priorities for road maintenance, and future programmes of work.

Delays in finalising the list could result in non-delivery of sites, and your assistance to agree a final list for 2014-15 would be appreciated as we have a significant programme of works to deliver.

**Subject:** Local Highways Investment Fund 2014 – 2020

**Report Author:** Parvis Khansari, Associate Director Highways and Transport

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### Purpose of Report

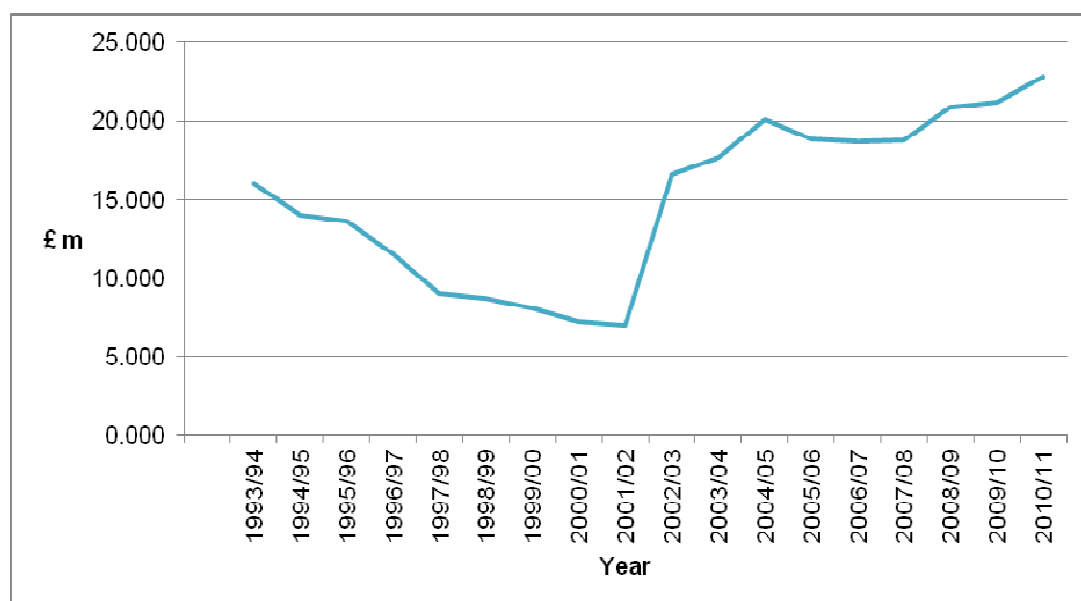
1. To advise the Area Board about Wiltshire Council's Local Highways Investment Fund 2014 – 2020, and to agree the local highway maintenance priorities for 2014/15.

### Relevance to the Council's Business Plan

2. The Council's Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to 'invest additional money between 2014-17 to reduce the historic backlog in highways maintenance'. The recommendations of this report will facilitate the delivery of this action, which is an important part of the Business Plan.

### Background

3. Expenditure on highways declined substantially during the 1990's, and there has been underinvestment in roads maintenance for years. It did increase from 2000/1 with the introduction of Local Transport Plan funding, but there is still a large backlog of maintenance required on the network.





5. Funding of highway major maintenance has continued to increase in Wiltshire in recent years, but with a series of bad winters and recent flooding the road network has been badly affected.
6. Wiltshire Council has recently approved a major programme of investment in highway maintenance over the next six years which will see a significant improvement in the condition of the county's highway network.

### **Main Considerations for the Council**

7. The investment is being targeted at those roads in worst condition, and will include minor roads as well as the main roads. An initial assessment based on road safety information and road condition data has been used to prepare a list of priority sites for treatment in 2014/15 in each community area (See **Appendices 1 and 2**). Any roads shown on the list highlighted in yellow need to be treated in order to address skid resistance and safety problems.
8. In addition to the larger sites, the Council will also be repairing localised sites which are suffering from deterioration or which need repairs. A programme of pothole and defect repairs will continue across the county in response to local damage identified through our regular inspections or reports from the public and road users.
9. A provisional list of roads for potential treatment until 2020 has been prepared for each community area (see **Appendices 3 and 4**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, but it will need to be reviewed annually as the rate of deterioration of individual roads may vary because of weather and local conditions.
10. As well as addressing the roads in worst condition, improvements will be made to the drainage and footways to bring them up to standard. Some roads will have to be treated as priorities because of the need to ensure there is adequate skid resistance and they are in safe condition.
11. It is the intention that the Area Boards should have the opportunity to help identify local priorities for treatment. The process has been delayed this year because of the need to focus on flooding, but this is likely to be an annual process in future.

### **Safeguarding Implications**

5. Does not apply.

### **Public Health Implications**

6. Increased investment in road maintenance will have benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements will help reduce the numbers killed and injured on the road network. These improvements would complement the other

measures to improve road safety, such as traffic calming and speed limits, being introduced through the Local Transport Plan funding and the Community Area Traffic Groups.

12. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians, and with suitable publicity campaigns could be used to encourage these healthier means of transport. At present the condition of some of the urban roads may discourage cycling as cyclists are adversely affected by poor road conditions and uneven or damaged surfaces. The proposed investment would support the strategy to encourage cycling as set out in the Local Transport Plan.
13. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces could result in reduced background noise in residential areas, with potential mental and physical health benefits.
14. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work to improve safety.

### **Environmental and Climate Change Considerations**

15. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. Last year was the second wettest on record and flooding damaged a number of roads in Wiltshire. In long periods of hot weather the surfaces can be damaged by melting, resulting in roads becoming slippery or deforming under traffic loads.
16. In the longer term a more robust highway network, with roads in better condition, would require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime would enable the traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption could be considerable.

### **Equalities Impact of the Proposal**

17. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.
18. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send



the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

### **Risk Assessment**

19. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment.
20. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

### **Risks that may arise if the proposed decision and related work is not taken**

21. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
22. Not carrying out highway maintenance is likely to lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

### **Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks**

23. There is a risk that the proposed investment will not deliver the improvements in road condition anticipated. This risk will be managed by using the technical data to focus the necessary investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.
24. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will improve with the investment. However, a programme of publicity, branding and public involvement through the Area Boards will help raise awareness of the project, and will help to reduce this risk.

### **Financial Implications**

25. The Council's approved budget includes provision for the increased investment to deliver the Council's Business Plan with regard to road maintenance.

### **Legal Implications**

26. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions will help the Council meet its responsibilities with regard to road maintenance.

### **Options Considered**

27. The Council considered various options regarding funding levels for future highway maintenance, but it was concluded that an investment of £21 million annually would be realistic and would improve the condition of the county's roads. Less funding would result in not all roads in poor condition being treated, and higher levels of funding were not considered realistic in the present circumstances.

### **Conclusions**

28. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. In order to improve carriageway conditions in Wiltshire, expenditure above anticipated LTP funding levels would be required for a number of years.
29. Increasing the funding to £21 million for six years would provide a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads by improving 664 kilometres of road. There would be the opportunity to involve the Area Boards to help identify local priorities for treatment.

**Parvis Khansari**  
**Associate Director Highways and Transport**

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20<sup>th</sup> March 2014

### **Background Papers**

The following unpublished documents have been relied on in the preparation of this report: None



## **Appendices**

Appendix 1 – Salisbury Highways Major Maintenance 2014 – 15

Appendix 2 – Salisbury Proposed Sites Map 2014 – 15

Appendix 3 – Salisbury Possible Sites 2014 – 2020

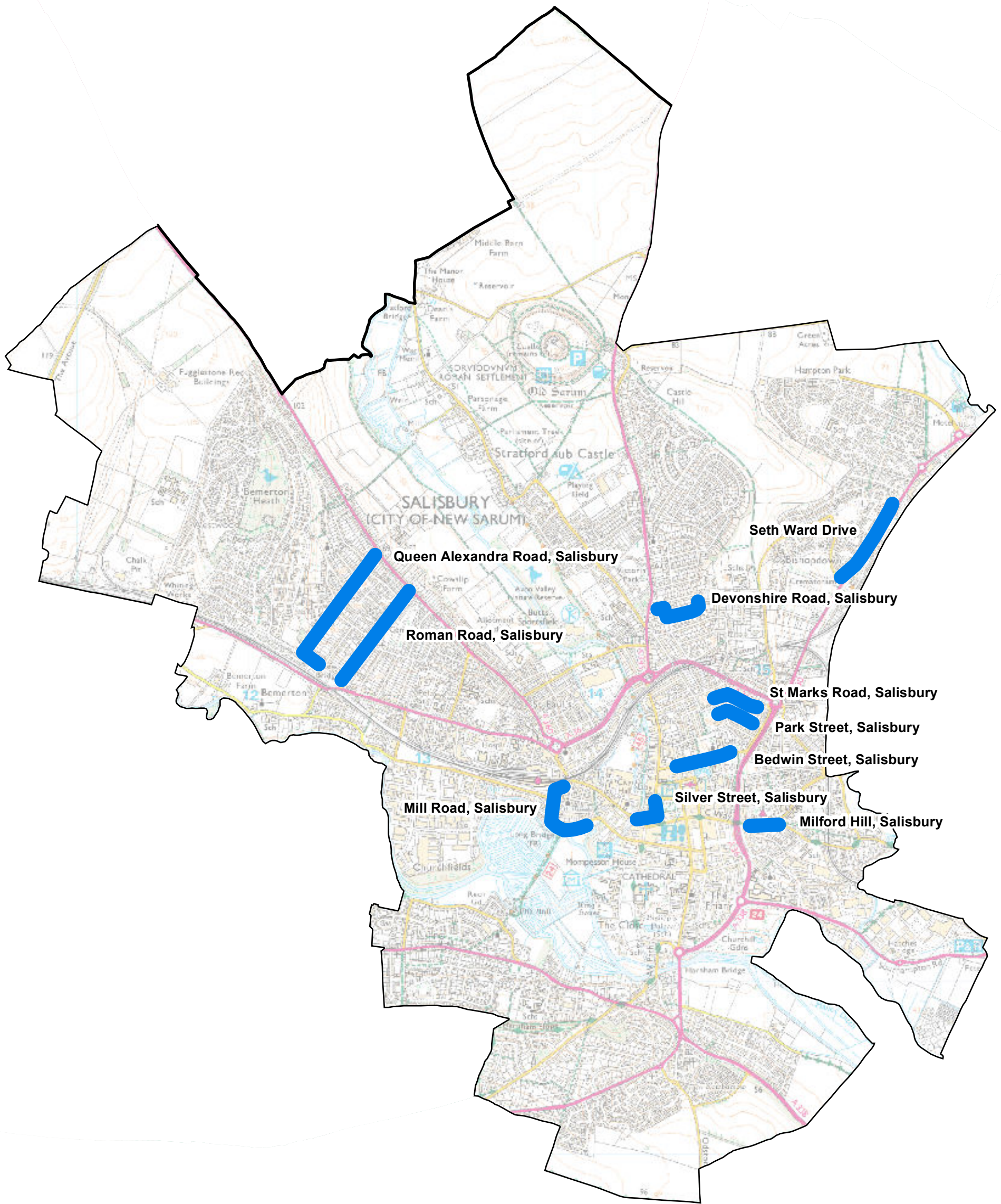
Appendix 4 – Salisbury Possible Sites Map 2014 - 2020



## Highways Major Maintenance 2014 -2015 – Salisbury Area Board

Road	Location	Area Board	Recommended Treatment	Average Width (m)	Estimated Length (m)	Est Area of Site (m <sup>2</sup> )
U/C	Queen Alexandra Road, Salisbury	Salisbury	Resurfacing (possible concrete)	7.8	710	5,538
U/C	Millford Hill, Salisbury	Salisbury	Resurfacing	7	230	1,610
U/C	Devonshire Road, Salisbury	Salisbury	Resurfacing	6	260	1,560
U/C	Park Street, Salisbury	Salisbury	Resurfacing	5.5	250	1,375
C369	Silver Street, Salisbury	Salisbury	Resurfacing	6.8	150	1,020
U/C	Seth Ward Drive, Salisbury	Salisbury	Resurfacing	6	520	3,120
U/C	Mill Road, Salisbury	Salisbury	Resurfacing	8	100	800
U/C	Bedwin Street, Salisbury	Salisbury	Resurfacing	6.5	250	1,625
U/C	Roman Road, Salisbury	Salisbury	Resurfacing	7.8	630	4,914
U/C	St Marks Road, Salisbury	Salisbury	Resurfacing	5.5	330	1,815



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 Carriageway Repairs 2014/2015  
 Skid Resistance Improvements 2014/2015





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Appendix 3 - Salisbury Possible Sites 2014-2020

Class	Road No	Section Description	Scheme Length (m)	Recommended Treatment	Priority
A Class	A3094	MONTAGUE RD TO START DUAL AT MIDDLE STREET to END	260	Strengthening	1
A Class	A3094	MONTAGUE RD TO START DUAL AT MIDDLE STREET to END	260	Strengthening	1
Unclassified	UC113106/1	HAZEL CLOSE (OFF WESTWOOD ROAD END HSE 33) SALISBURY	117	Surfacing	1
Unclassified	UC122901/1	MITCHELL ROAD (EAST OFF BRUNEL ROAD) SALISBURY	84	Surfacing	1
Unclassified	UC122904/1	MONTAGUE ROAD (S OFF A3094 TO END) SALISBURY	287	Surfacing	1
Unclassified	UC122905/1	ST GEORGES ROAD (WEST OFF UPPER ST HARNHAM) SALISBURY	322	Surfacing	1
Unclassified	UC122908/1	MIDDLE STREET (END UPPER STREET EAST TO TOWN PATH)	131	Surfacing	1
Unclassified	UC123013/1	CECIL TERRACE (LOWER RD TO BEND) SALISBURY	58	Surfacing	1
Unclassified	UC143035/1	BUTTS ROAD (CASTLE RD WEST TO HULSE ROAD) SALISBURY	80	Surfacing	1
Unclassified	UC143202/1	PAULS DENE ROAD (NE OFF CASTLE RD) SALISBURY	120	Surfacing	1
Unclassified	UC143202/2	PAULS DENE ROAD (RIGHT SPUR) SALISBURY	69	Surfacing	1
Unclassified	UC153103/1	DENISON RISE (BARRINGTON RD TO BISHOPDOWN RD)	99	Surfacing	1
Unclassified	UC153110/1	BARRINGTON RD (LONDON RD TO BISHOPDOWN RD)	80	Surfacing	1
Unclassified	UC153110/1	BARRINGTON RD (LONDON RD TO BISHOPDOWN RD)	71	Surfacing	1
Unclassified	UC163202/1	PEARCE WAY (A30 RBT NW TO ADOPTED END) LAVERSTOCK	60	Surfacing	1
Unclassified	UC153103/1	DENISON RISE (BARRINGTON RD TO BISHOPDOWN RD)	240	Surfacing	1
Unclassified	UC143201/1	HILLTOP WAY (OFF PAULS DENE CRESCENT) SALISBURY	200	Surfacing	1
Unclassified	UC123123/1	WOODSIDE ROAD SALISBURY	200	Surfacing	1
Unclassified	UC113106/2	HAZEL CLOSE (RIGHT SPUR END HSE 56) SALISBURY	205	Surfacing	1
A Class	A30	WEEPING CROSS RBT TO BISHOPDOWN RBT	1120	Strengthening	2
Unclassified	UC153107/1	CHEVERELL AVE (OFF LONDON RD) SALISBURY	60	Surfacing	2
Unclassified	UC132919/1	SERVICE ROAD NO 41-NO 1 MIDDLE STREET	61	Surfacing	2
Unclassified	UC113104/1	PINEWOOD WAY (OFF WESTWOOD RD SOUTH AND WEST)	340	Surfacing	2
Unclassified	UC113104/2	PINEWOOD WAY (CUL-DE-SAC OPP 54) SALISBURY	52	Surfacing	2
Unclassified	UC123202/2	THE VALLEY/OLIVIER CLOSE (SOUTH TO ST MICHAELS ROAD)	100	Surfacing	2
Unclassified	UC122903/1	TELFORD ROAD (BRUNEL ROAD TO STEPHENSON ROAD)	352	Surfacing	2
A Class	A345	WATERS RD TO OLD CASTLE ROAD	300	Surface Dressing	3
C Class	C371/115	CHURCHILL WAY SOUTH TO MILFORD HILL	315	Surface Dressing	3
C Class	C369/191	ENDLESS STREET (ST ANN STREET TO A338 RBT)	300	Surface Dressing	3
Unclassified	UC153105/1	GLENMORE ROAD (OFF LONDON RD) SALISBURY	85	Surfacing	3
Unclassified	UC122906/1	RICHARDS WAY (UPPER ST E TO STOP END) HARNHAM	160	Surfacing	3
Unclassified	UC132918/1	LOWER STREET (TOWN PATH SE TO A3094) SALISBURY	120	Surfacing	3



Class	Road No	Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC123006/2	ROMAN ROAD (ST GREGORYS RD NE - DEVIZES RD)	80	Surfacing	3
Unclassified	UC113103/1	PINEWOOD CLOSE (PINEWOOD WAY WEST TO T JUNCTION)	81	Surfacing	3
Unclassified	UC113101/1	STANLEY LITTLE ROAD (WESTERN WAY TO PEMBROKE ROAD)	256	Surfacing	3
Unclassified	UC133029/1	LONGLAND (OFF WILTON RD) SALISBURY	151	Surfacing	3
Unclassified	UC153027/1	ELM GROVE ROAD (WESSEX RD WEST TO KELSEY RD)	200	Surfacing	3
C Class	C369/129	BLUE BOAR ROW (CASTLE STREET TO ENDLESS STREET)	669	Surface Dressing	4
Unclassified	UC143021/1	WYNDHAM ROAD (CASTLE ST EAST TO STOP END)	273	Surface Dressing	4
Unclassified	UC113105/1	ROWAN CLOSE (OFF WESTWOOD ROAD) SALISBURY	98	Surfacing	4
Unclassified	UC123002/1	CANADIAN AVENUE (ST GREGORYS AVE - WILTON ROAD)	80	Surfacing	4
Unclassified	UC133011/2	MIDDLETON RD (YORK RD SE TO STOP END) SALISBURY	53	Surfacing	4
Unclassified	UC132806/1	SUFFOLK ROAD (SUSSEX RD NORTH TO NORFOLK RD)	208	Surfacing	4
Unclassified	UC143118/1	DEVONSHIRE ROAD (GENERALLY WEST) SALISBURY	271	Surfacing	4
Unclassified	UC123103/1	WELLINGTON WAY SALISBURY (OFF ROBERTS ROAD)	101	Surfacing	4
Unclassified	UC133045/1	FARADAY ROAD (CHURCHFIELDS) SALISBURY	87	Surfacing	4
Unclassified	UC123108/1	QUEEN ALEXANDRA ROAD SALISBURY	672	Surfacing	4
Unclassified	UC132910/2	NORFOLK ROAD (ESSEX SQUARE EAST TO KENT RD)	80	Surfacing	4
Unclassified	UC143025/1	HAMILTON ROAD (MARLBOROUGH RD TO CASTLE ST)	120	Surfacing	4
Unclassified	UC152913/1	BOWER GRADENS (OFF SHADY BOWER) SALISBURY	80	Surfacing	4
Unclassified	UC133011/1	MIDDLETON RD (YORK RD NW TO MARSH LN) SALISBURY	89	Surfacing	4
Unclassified	UC123015/1	ORCHARD ROAD (OFF CHERRY ORCHARD LN) SALISBURY	65	Surfacing	4
Unclassified	UC153104/1	LINK WAY (DENISON RISE TO T JUNCTION) SALISBURY	89	Surfacing	4
Unclassified	UC123019/1	BRUNEL ROAD (SOUTH OFF LOWER ROAD) SALISBURY	100	Surfacing	4
Unclassified	UC153122/3	HOADLEY GREEN (T JUN NO 10 TO BISHOPDOWN RD)	54	Surfacing	4
Unclassified	UC143205/1	JUNIPER DRIVE (OFF ASSISI RD) SALISBURY	160	Surfacing	4
Unclassified	UC123121/1	WESTERN WAY SALISBURY (NORTHWEST OFF PEMBROKE ROAD)	325	Surfacing	4
Unclassified	UC123019/1	BRUNEL ROAD (SOUTH OFF LOWER ROAD) SALISBURY	260	Surfacing	4
Unclassified	UC123125/3	WINDING WAY SALISBURY (RAWLENCE ROAD NORTHEAST)	60	Surfacing	4
Unclassified	UC132905/1	STEPHENSON RD (STOP END N CHURCHFIELDS ROAD)	120	Surfacing	4
A Class	A354	OLD BLANDFORD RD TO BOUVERIE RBT	460	Surface Course	5
Unclassified	UC132805/1	SUSSEX ROAD (KENT RD W TO ESSEX SQUARE) SALISBURY	97	Surfacing	5
Unclassified	UC132902/1	HARCOURT TERRACE (MILL RD TO SOUTH ST) HARNHAM	97	Surfacing	5
Unclassified	UC132919/1	SERVICE ROAD NO 41-NO 1 MIDDLE STREET	80	Surfacing	5

Class	Road No	Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC153122/2	HOADLEY GREEN (T JUNC NO 15 TO T JUNC NO 10)	73	Surfacing	5
Unclassified	UC143029/1	PARK STREET (ESTCOURT RD NE TO QUEENS ROAD)	120	Surfacing	5
Unclassified	UC113102/1	CEDAR CLOSE (NE OFF PINWOOD WAY) SALISBURY	103	Surfacing	5
Unclassified	UC123020/1	HADRIANS CLOSE (SOUTH OFF LOWER ROAD) SALISBURY	73	Surfacing	5
Unclassified	UC132807/1	ESSEX SQUARE (SUFFOLK RD WEST NORTH + NE TO NORFOLK)	139	Surfacing	5
Unclassified	UC143030/1	ST MARKS ROAD (QUEENS RD SW TO A36 RBT) SALISBURY	80	Surfacing	5
Unclassified	UC143036/2	DOUGLAS HAIG ROAD (SOUTHEAST SPUR) SALISBURY	55	Surfacing	5
Unclassified	UC152917/1	FOWLERS HILL (SHADY BOWER TO TOLLGATE RD) SALISBURY	80	Surfacing	5
Unclassified	UC153026/3	WESSEX ROAD (NORTHWEST CUL-DE-SAC) SALISBURY	74	Surfacing	5
Unclassified	UC132910/1	NORFOLK ROAD (CUL-DE-SAC WEST) SALISBURY	80	Surfacing	5
Unclassified	UC153120/1	SETH WARD DRIVE (BISHOPDOWN RD TO BARRINGTON RD)	300	Surfacing	5
Unclassified	UC133111/1	INDIA AVENUE (SW OFF DEVIZES ROAD) SALISBURY	240	Surfacing	5
Unclassified	UC123121/3	WESTERN WAY SALISBURY (2ND CRESCENT HSE 41 - 63)	106	Surfacing	5
Unclassified	UC123121/4	WESTERN WAY SALISBURY (3RD CRESCENT HSE 69 - 87)	90	Surfacing	5
Unclassified	UC143013/1	ENDLESS STREET (BLUE BOAR ROW NORTH TO BELLE VUE ROAD)	60	Surfacing	5
Unclassified	UC132801/1	FOLKSTONE ROAD (SOUTH OFF HARNHAM ROAD)	150	Surfacing	5
Unclassified	UC123016/1	CHERRY CLOSE (CHERRY ORCHARD LN TO T JUNC) SALISBURY	121	Surfacing	5
Unclassified	UC123121/2	WESTERN WAY SALISBURY (1ST CRESCENT HSE 9 - 31)	117	Surfacing	5
Unclassified	UC123007/1	HARPER ROAD (ST GREGORYS AV TO DEVIZES RD) SALISBURY	100	Surfacing	5
Unclassified	UC123007/1	HARPER ROAD (ST GREGORYS AV TO DEVIZES RD) SALISBURY	60	Surfacing	5
Unclassified	UC133002/1	RICHMOND RD (NW OFF KINGSLAND RD) SALISBURY	80	Surfacing	5
Unclassified	UC133008/1	COLDHARBOUR RD (ASHLEY RD SE TO GAS LANE) SALISBURY	60	Surfacing	5
Unclassified	UC143024/1	MARLBOROUGH ROAD (WYNDHAM RD NORTH TO END)	66	Surfacing	5
Unclassified	UC152921/1	WATERLOO ROAD (OFF TOLLGATE RD) SALISBURY	140	Surfacing	5
Unclassified	UC143004/1	KELSEY ROAD (HAMPART ROAD EAST TO BOURNE AVE)	240	Surfacing	5
Unclassified	UC133103/1	HATHAWAY CLOSE SALISBURY	109	Surfacing	5
Unclassified	UC123011/1	SKEW BRIDGE RD (ST ANDREWS RD - LOWER RD) SALISBURY	80	Surfacing	5
Unclassified	UC153026/1	WESSEX ROAD (WAIN-A-LONG RD TO KELSEY RD) SALISBURY	65	Surfacing	5
Unclassified	UC123111/1	HERBERT ROAD SALISBURY	80	Surfacing	5
Unclassified	UC123101/1	FOLLY LANE (DEVIZES RD - ST GREGORYS RD) SALISBURY	180	Surfacing	5
Unclassified	UC143124/1	DONALDSON ROAD (MOBERLY RD TO END) SALISBURY	140	Surfacing	5
Unclassified	UC152923/1	POLDEN ROAD (OFF WATERLOO ROAD) SALISBURY	88	Surfacing	5



Class	Road No	Section Description	Scheme Length (m)	Recommended Treatment	Priority
A Class	A3094	2ND EXIT FROM NETHERHAMPTON TO MONTAGUE ROAD	200	Reconstruction	6
A Class	A3094	2ND EXIT FROM NETHERHAMPTON TO MONTAGUE ROAD	200	Surface Dressing	6
A Class	A345	A36 CASTLE STREET ROUNDABOUT TO WATERS ROAD	200	Surface Dressing	6
A Class	A360	ST. PAULS RBT TO Highbury Avenue	370	Surface Dressing	6
A Class	A360	ST. PAULS RBT TO Highbury Avenue to Highbury Avenue	200	Surface Dressing	6
C Class	C369/113	CASTLE ST RBT TO BLUE BOAR ROW (SALISBURY)	270	Surface Dressing	6
Unclassified	UC123007/1	HARPER ROAD (ST GREGORYS AV TO DEVIZES RD) SALISBURY	280	Surface Dressing	6
Unclassified	UC123004/1	NEW ZEALAND AVE (ST GREGORYS - WILTON RD) SALISBURY	302	Surface Dressing	6
Unclassified	UC143029/1	PARK STREET (ESTCOURT RD NE TO QUEENS ROAD)	257	Surface Course	6
Unclassified	UC123108/1	QUEEN ALEXANDRA ROAD SALISBURY (DEVIZES RD)	344	Surface Dressing	6
Unclassified	UC123006/1	ROMAN ROAD (WILTON RD NE TO ST GREGORYS RD)	257	Surface Dressing	6
Unclassified	UC143030/1	ST MARKS ROAD (QUEENS RD SW TO A36 RBT) SALISBURY	320	Surface Dressing	6
Unclassified	UC133109/1	WATERS ROAD (STRATFORD RD TO CASTLE RD) SALISBURY	290	Surface Dressing	6
Unclassified	UC123117/1	PENRUDDOCK CLOSE SALISBURY (OFF GAINSBOROUGH CLOSE)	92	Surfacing	6
Unclassified	UC123125/1	WINDING WAY SALISBURY	140	Surfacing	6
Unclassified	UC143114/1	BEATRICE ROAD (CASTLE RD TO BALMORAL RD) SALISBURY	320	Surfacing	6
Unclassified	UC142819/1	GODLEY ROAD (STOP END EAST TO HIGHLANDS ROAD)	115	Surfacing	6
Unclassified	UC123004/1	NEW ZEALAND AVE (ST GREGORYS - WILTON RD) SALISBURY	80	Surfacing	6
Unclassified	UC153023/1	FAIRVIEW ROAD (KELSEY RD NORTH TO MANOR RD)	180	Surfacing	6
Unclassified	UC142821/1	ROMER ROAD (WEST OFF WAVELL ROAD) SALISBURY	99	Surfacing	6
Unclassified	UC133038/1	BEDFORD ROAD (SW OFF DEVIZES RD) SALISBURY	123	Surfacing	6
Unclassified	UC123004/1	NEW ZEALAND AVE (ST GREGORYS - WILTON RD) SALISBURY	60	Surfacing	6
Unclassified	UC143104/1	ST FRANCIS ROAD (CASTLE RD TO GARAGE ENTRANCE)	60	Surfacing	6
Unclassified	UC132906/1	SAXON ROAD (SOUTH OFF HARNHAM RD) SALISBURY	140	Surfacing	6
Unclassified	UC123003/1	AUSTRALIAN AVENUE (WILTON RD TO ST GREGORYS AVE)	158	Surfacing	6
Unclassified	UC133039/1	RUSSELL ROAD (NW OFF BEDFORD RD) SALISBURY	140	Surfacing	6
Unclassified	UC142818/1	RADCLIFFE ROAD (GODLEY RD NW TO STOP END) SALISBURY	146	Surfacing	6
Unclassified	UC142819/1	GODLEY ROAD (STOP END EAST TO HIGHLANDS ROAD)	60	Surfacing	6
Unclassified	UC142820/1	HIGHLANDS ROAD (STOP END NE TO WAVELL ROAD)	80	Surfacing	6
Unclassified	UC142822/1	CHISELBURY GROVE (OFF OLD BLANDFORD RD) SALISBURY	80	Surfacing	6
Unclassified	UC142920/1	BLACKFRIARS WAY (OFF FRIARY LANE) SALISBURY	60	Surfacing	6
Unclassified	UC152918/1	FOWLERS ROAD (FOWLERS HILL TO MILFORD HILL)	100	Surfacing	6









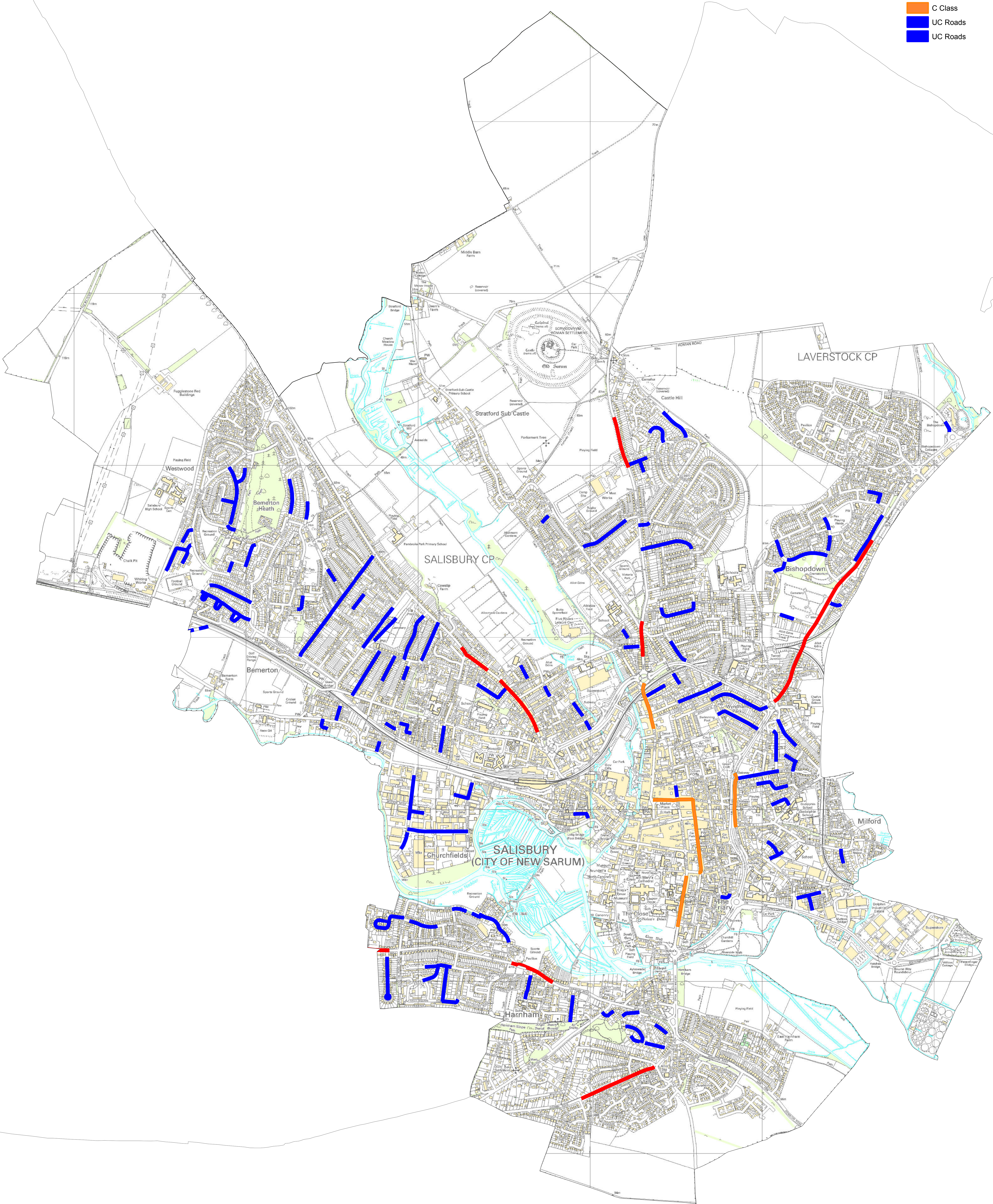






Salisbury Area Board Potential Scheme Sites 2014 to 2020  
(Based on condition data as at 1st December 2013)

- A Roads
- B Roads
- C Class
- UC Roads
- UC Roads





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# Agenda Item 16

**Report to** Salisbury Area Board  
**Date of Meeting** 15 May 2014  
**Subject** Community Area Grants

**Purpose of Report:**

To consider 6 applications for community area grant funding, totalling **£ 22,591.01**. A summary of the applications together with the Community Area Manager's observations is set out below.

Application	Amount requested
<b>Exeter House Special School</b> Meet, make and move summer scheme – equipment and summer holiday activity programme for children with disabilities.	£4,230 (£500 capital, £3,730 revenue)
<b>Wiltshire Blind Association</b> Assistive Technology workshops – equipment to assist blind and partially sighted people develop IT skills	£4382.71 (capital)
<b>Salisbury Arts Centre</b> Enhancement of facilities at the Arts Centre	£10,000 (capital)
<b>Parochial Church Council, St Lawrence, Stratford-sub-Castle</b> Wayside WW 1 Memorial Cross – To add names of the fallen to the memorial cross in Stratford sub Castle	£778.30 (capital)
<b>Bootleg Theatre Company</b> To commissioning and produce a new compilation production concerning the theme of adoption	£2,300 (£450 capital £1,850 revenue)
<b>Bemerton Heath Residents Association</b> Celebrate Bemerton fun day	£900 (revenue)
<b>Total requested</b>	<b>£ 22,591.01</b>
<b>Area Board balance prior to consideration</b>	<b>£85,826</b>
<b>If all applications approved the Board's balance will be</b>	<b>£ 63,234.99</b>



## **1. Background**

- 1.1. Salisbury Area Board has authority to approve grants under powers delegated to it by the Council. Under the terms of the delegation Area Boards are required to follow the Community Area Grant guidance and funding criteria.
- 1.2. In accordance with the Area Board Grants Guidance the decision to support applications and to what level is made by the Wiltshire Councillors on this Area Board.
- 1.3. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria will need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.4. A decision was made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the applications are all available to view on the [Wiltshire Council web site](#) and hard copies can be made available upon request.

## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded satisfy the [criteria set by the Council](#) and are made to projects that can proceed within a year of the award being made.

## **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## **4. Financial Implications**

- 4.1. Financial provision has been made to cover this expenditure. The Salisbury Area Board was allocated a discretionary budget for 2013/2014 of £90,826 (£77,427 capital and £13,399 revenue). This is the first meeting of the financial but £5,000 has been previously earmarked to support a tree planting scheme – a project promoted by the Air Quality Management Group.

## **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

## **6. Human Resources Implications**

- 6.1. There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups an equal opportunity to receive funding towards community based projects and schemes.

## 8. Applications for consideration tonight

Ref	Applicant	Project proposal	Funding requested
8	<b>Exeter House Special School</b>	Meet, make and move summer scheme	£4,230 (£500 capital, £3,730 revenue)

- 8.1. During July and August 2014, Exeter House plan to run a pilot 'Meet, Make and Move' holiday scheme for Exeter House School pupils. Feedback received from parents indicates a demand for holiday activities for children with special needs, especially for children aged 4-11 years. Parents also indicated that their children miss contact with their friends and that respite activities which enable them to have time to themselves or with their other children are invaluable. In response to this identified need, the School has designed a pilot series of eight, day-long workshops to be held at Exeter House School.
- 8.2. Exeter House School currently caters for 100 pupils aged 4-19 years, all of whom have a range of complex needs including Autism Spectrum Disorder, Profound and Multiple Learning Difficulties and Specific Learning Disabilities. Many of the pupils also have physical and sensory disabilities and approximately 20% use wheelchairs. The Meet, Make and Move scheme has been designed in response to a need identified by parents and pupils for activities, respite and an opportunity to meet with friends during the long summer holiday. Since announcing their intention to run the scheme, 40% of their families have come forward to book spaces and Exeter House are confident in being able to offer around 165 places to 40 families during the course of the scheme. They will be supported by 12 of the School's teaching and support staff who have come forward to work in the scheme.
- 8.3. The Meet, Make and Move Holiday Scheme is a pilot initiative which aims to address an identified gap in provision for families of children with special needs during the summer break (please see 8.4 below). The Scheme will benefit pupils and families in the following ways: the Scheme will provide an average of 20 places per 6-hour session over a run of 8 days during late July and early August; routine, familiarity and friendships are especially important to many of our pupils and the scheme will help to mitigate the impact of a six week gap in their routine; pupils will be able to meet with friends and support staff they would not otherwise see during the holidays; pupils will be able to take part in a range of custom-designed activities both on and off-site and with external facilitators; pupils will be cared for and assisted by staff they know and trust; parents will benefit from having time to themselves or to spend with other children; the excellent facilities of the School will be more fully utilized; the Scheme will help to address a gap in provision for children aged 4-11 years with special needs.



- 8.4. It should be noted that Wiltshire Council currently subsidises activity and holiday schemes for children with disabilities run at Elizabeth House in Exeter Street, Salisbury. Elizabeth House runs 6 hour holiday club session between 10am—4pm and the schemes currently receive the majority of their participants from Exeter House School. Their summer holiday sessions start late July and run throughout August for 9 full days (twice a week) for 8-17. A recent survey of the Short Breaks Scheme in Wiltshire, undertaken by WPCC our service was the only one that received 100% satisfaction in a parent survey. Members will need to satisfy themselves that this project will not duplicate or undermine the viability of the services offered at Elizabeth House. This proposal is based on a pilot scheme and members may wish to evaluate the impact of the scheme on the services offered at Elizabeth House which is an established local provider of services in this specialized field.
- 8.5. Subject to the points raised at 8.4 above, this application meets the Council's grant criteria. However, members will need to bear in mind that revenue funding is limited in 2014/15.
- 8.6. If the Board is minded to approve this project, then the award would be funded as follows: £500 from the capital budget and the remaining from the revenue budget (£3,730).

Ref	Applicant	Project proposal	Funding requested
9	Wiltshire Blind Association	Assistive Technology workshops	£4,382.71

- 9.1 The Wiltshire Blind Association is applying for funding to purchase specialist equipment to enable them to run assistive technology workshops in Salisbury for people with sight-loss over a 12 month period. The service would be free of charge and run by a trained Sight Advisor, supported by Volunteers. The sessions would teach people with sight loss how to use computers / assistive technology to help them manage many aspects of their lives, which sighted people may take for granted, including managing their finances, to look for work/voluntary roles, write a C.V, use the internet, shop online and communicate.
- 9.2 The association will run 24 workshops in the community designed to train those with sight loss to use the technology available and give them confidence to do so independently. Each workshop will last for 3 hours and benefit up to 10 participants. A total of 240 participants will benefit from these workshops. They will also run 20 community drop-in sessions designed to give people with sight-loss the tools to be able to try new products, each drop-in session will be 2 hours long. We anticipate that 50 people will benefit from these sessions. Each session will be run by a trained Sight Advisor and supported by Volunteers. People of all

ages will be welcomed, including those of working age, people currently in education and older people, who, in addition to their sight loss, may be financially and socially disadvantaged.

- 9.3 People attending the sessions will learn how to use assistive technology to improve and manage many parts of their lives, e.g. to manage their finances, write a C.V, access written documents, use the internet and look for and apply for employment. Assistive Technology plays a vital role in breaking down barriers for individuals who have sight loss to fully participate in society. When a person loses their sight, they may not be able to use or afford a computer anymore and this can lead to many problems, including maintaining their job, education, confidence and independence. The project will give those with sight loss: reduced isolation, improved mental health and the opportunity to maintain / regain their independence, at work, home and in education. By coming to our sessions, users will be more active, more confident and have higher self-esteem. As a result, the quality of life will be improved for residents of Salisbury and local communities will be stronger, more active and more inclusive.
- 9.4 Following the success of the Assistive Technology pilot schemes, the association has identified a great need for this project. They are also aware from individual research carried out by the RNIB, Thomas Pocklington Trust, Vision 2020 strategy and discussions with the Wiltshire Council’s Hearing and Vision Team, that people affected by sight-loss can be at a serious disadvantage to sighted people. The project aims to address this and ensure that such people have equal chances in life.
- 9.5 The total cost of the project is £ 17,107.71 and they are seeking a grant of £4,382.71 from the Board.
- 9.6 This application meets the Council’s grant criteria and supports the digital inclusion priority within the scheme.

Ref	Applicant	Project proposal	Funding requested
10	Salisbury Art Centre	Replacement and upgrading of facilities	£10,000

- 10.1 Salisbury Arts Centre plans to improve key facilities in the venue to increase access, improve the visitor experience, develop artistic conditions, create additional capacity, and reduce environmental impact. They need to replace the seating bank, some stage lighting, the PA system, ceramics kiln, and dance floor, and to refurbish the toilets, entry doors, and exhibition panels. These changes will consolidate the previous redevelopment of the building and ensure that the organisation can continue to thrive.
- 10.2 Everyone involved in Salisbury Arts Centre will gain from the project. Through the refurbishment it is aimed to actively increase the number of people who take part in and experience the Arts Centre’s work. Huge numbers of people benefit from



the Arts Centre from café customers who visit the building every day to people who just experience some live music we have put on somewhere else in the City, like the recent Sound and Light youth music event in Salisbury Cathedral. Last year the centre saw 62,000 attendances at events, over 60% of them from SP1 and SP2 postcodes. Here are a few examples of the number of people involved:-

- The kiln will directly benefit 100 regular workshop attendees a term, visiting artists, and our ceramic artist in residence
- The dance floor will directly benefit 26 members of the youth dance companies, around 6 professional touring dance companies a year, and 500 audience members a year who experience their work
- The raked seating system will benefit the 5,500 people a year that attend SAC's own events, and the 4 technicians that spend so much time maintaining the current system
- The toilets will benefit the 9,000 individuals that visit the building.

10.3 The total cost of the project is £302,160 and they are seeking a grant of £10,000 from the Board.

10.4 This application meets the Council's grant criteria and although normally grants are limited to £5,000 the Board has discretion to award a higher amount.

Ref	Applicant	Project proposal	Funding requested
11	Parochial Church Council, St Lawrence, Stratford-sub-Castle	To add names of the WW1 fallen to the memorial cross in Stratford sub Castle	£778.30

11.1 Currently the memorial cross in Stratford has inscribed on it 'God makes us worthy of their sacrifice'. The names of nine local residents of Stratford-sub-Castle are inscribed on a wooden board inside the church. This project seeks to have the names added to the base of the cross as a permanent memorial. The current inscription is hardly visible therefore it is planned to clean and restore the base. The rest of the cross is in good condition as it was replaced a few years ago after a large section fell off.

11.2 By having the names added to the wayside cross anybody will be able to see them instead of having to rely on gaining entry to the church. As part of the PCC plans for 3rd August WW1 commemorations, research is being done into the names of those who died with the idea of trying to find relatives. All research work will be displayed in the Reading Room opposite the church on the 3rd.

11.3 The total cost of the project is £1,556.61, the PCC is contributing £785. The application meets the Council's grant criteria.

Ref	Applicant	Project proposal	Funding requested
12	Bootleg Theatre Company	To commissioning and produce a new production on the theme of adoption	£2,300 (£450 capital £1,850 revenue)

- 12.1 This project seeks funding to commission and present a new compilation production concerning the theme of adoption which will begin in the district and then tour around Wiltshire as well as other regions. The local community will benefit from this topically related production as well as schools, colleges and other potential educational facilities where interest has been shown in receiving the production. The initial funding will enable the production to go ahead initially and then will be covered by the fees and/or box office receipts from the venues concerned.
- 12.2 The application seeks a mix of capital (£450) for the new lighting board and revenue (£1,850) to cover the production costs. The capital cost of a new lighting board will enhance the company's facilities in Salisbury and meets the grants criteria. However, the production is intended to tour, so the benefit is not solely for the Salisbury community although there will be performances in the City. In this respect it does not fully meet the grants criteria and members will need to consider whether a smaller contribution to the production costs may be more appropriate. Members will be minded that revenue funding is limited in 2014/15.
- 12.3 Subject to 12.2 above this application meets the Council's grant criteria.

Ref	Applicant	Project proposal	Funding requested
	Bemerton Heath Residents Association	Celebrate Bemerton Fun Day	£900 (revenue)

- 13.1 This project seeks funding for a fun and activity day for residents of Bemerton Heath. In 2013 groups on Bemerton Heath organised 'Celebrate Bemerton' a week of activities celebrating the estate, including a scarecrow trail, community BBQ and fun day. In 2013 the Fun Day was funded by Sarum Academy as a farewell to their old building. This bid is for funding for the continuation of a free Family Fun Day for summer 2014 organised by the Bemerton Heath Centre and the Bemerton Heath Residents Association, working with the police, schools and churches. Activities to include live music, inflatables, children's rides, arts & crafts and an art activity to commemorate the anniversary of WWI.
- 13.2 50% of the funds for this project will be coming from the Bemerton Heath Residents Association, Bemerton Heath Interagency Group, Salisbury City Council and Radian Housing Association but additional funding is needed.
- 13.3 The whole community of Bemerton Heath will enjoy a fun and largely free day out



that will help engender community spirit in an area that scores highly on the scale of social deprivation, with families on relatively low incomes and associated problems such as anti-social behaviour. The community will be able to meet and interact with the police, the fire service and other local organisations. Residents will also be able to have their say on the local community through a small consultation exercise. Through the WW1 arts project participants will learn the importance of commemorating such an important part of our history.

- 13.4 At the recent JSA event at the Arts Centre, arts and social activities that address social inclusion and inequality issues emerged as a priority. This project meets the grants criteria although it will need to be made clear to the organisers that the Area Board will be unable to fund this event on an annual basis and they should be encouraged to secure sustainable funding to cover future events.

Background papers:	Grant Application – Exeter House Special School Grant Application – Wiltshire Blind Association Grant Application – Salisbury Arts Centre Grant Application – Stratford St Lawrence PCC Grant Application – Bootleg Theatre Company Grant Application – Bemerton Heath Residents Association
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